2016-2017

HUD Federal Grants Annual Action Plan

Prepard by:
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CITY OF CHULA VISTA

HOUSING DIVISION

Attachment No. 1

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CITY OF CHULA VISTA
FIRST YEAR ANNUAL ACTION PLAN
FY 2015/16

AP-05 EXECUTIVE SUMMARY 24 CFR 91.200(C), 91.220(B)

INTRODUCTION*:*

The City Chula Vista 2016-2017 Annual Action Plan outlines the community's strategies for meeting its identified housing and community development needs which were developed through a citizen participation process (detailed in Exhibit "E" -Citizen Participation Plan). The five-year Consolidated Plan includes a needs assessment, market analysis, and identification of priority needs and long-term strategies. An Annual Action Plan implements the strategies and provides a basis for allocating Community Development Block Grant (CDBG), Home Investment Partnerships Act (HOME), and Emergency Solutions Grant (ESG) resources. This document represents the City of Chula Vista's program year 2016-17 Annual Action Plan. It identifies the goals and programming of funds for activities to be undertaken in the first year of the five-year Consolidated Plan.

OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN:

During the formulation of the Consolidated Plan, the City of Chula Vista conducted a needs assessment and market analysis to inform the process on the community's needs. Community input obtained through public hearings, public meetings and consultation with local stakeholders helped establish Chula Vista's priority needs and develop long-term goals and strategies. Through the process, an overall focus for CDBG activities will be assistance to the most vulnerable population, households with incomes below 50% of median income and persons with disabilities.

CATEGORY	PRIORITY	ACTIVITY TYPE
Housing Priorities	1. Production of Affordable Housing	• New construction of rental housing • Acquisition/Rehabilitation for rental
	2. Affordable Housing Programs	• First Time Homebuyer Program • Tenant-based Rental Assistance Program
Community Development Priorities	1. Public Services	• Special Needs/Disabled Services • Youth Services • Elderly/Senior Services • Homeless Services
	2. Infrastructure Improvements	• ADA improvements • New Streets/Sidewalks • Section 108 Loan Payments
	3. Public Facility Improvements	• Park and Recreation Facility Improvements • Neighborhood Facilities • Fire Stations (Improvements/Equipment)

EVALUATION OF PAST PERFORMANCE

Each program year of the Consolidated Plan period, the City must submit to HUD, a Consolidated Annual Performance and Review Report (CAPER) with detailed information on progress towards the priorities, goals and objectives outlined in the Consolidated Plan. HUD conducts an annual program assessment and provides feedback on the City's use of CDBG, HOME and ESG funds.

For Program Years 2010, 2011, 2012, 2013 and 2014, HUD has determined that the overall performance of the City's CDBG program was satisfactory. HUD stated, "the City has addressed most strategic program goals and objectives which give context and meaning to annual and cumulative accomplishments. All major program requirements are in compliance with regulatory requirements. "

The City has consistently complied with the CDBG regulation regarding timeliness. 24 CFR 570.902 (a) states, a grantee may not have more than 1.5 times the entitlement grant amount for the current year remaining undisbursed from the U.S. Treasury 60 days prior to the end of the grantee's current program year.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

During the consolidated planning process, the City implemented a process for obtaining input from citizens through public hearings, public meetings, and an on-line survey to identify the needs and long-term goals and strategies for use of the federal funds. In drafting the 2016/17 Annual Action Plan, contact was made with representatives of local social service agencies which serve LMI clients to see what types of activities they considered a priority for the community they served.

In addition, an advertisement was placed in the local newspaper of general circulation which solicited proposals for 2016/17 CDBG, HOME and ESG projects. Once activities were selected for programming, another advertisement was published to announce the public hearing date and solicited comments during the 30-day public comment period on the proposed projects to be funded. A public hearing was held before the Chula Vista City Council at its regularly televised meeting on March 15, 2015, and public comment on the plan was again invited.

Summary of public comments: No comments were received at the public hearing or during the 30-day comment period.

Summary of comments or views not accepted and the reasons for not accepting them: Not applicable.

PR-05 LEAD & RESPONSIBLE AGENCIES – 91.200(B):

AGENCY/ENTITY RESPONSIBLE FOR PREPARING/ADMINISTERING THE CONSOLIDATED PLAN

Table 1. Responsible Agencies

Agency Role	Name/Title/Contact Information	Department/Agency
Grant Administrator	Angelica Davis, Senior Management Analyst (619) 691-5036 adavis@chulavistaca.gov	Development Services Department – Housing Division
Grant Administrator	Jose Dorado, Senior Management Analyst (619) 476-5375 jdorado@chulavistaca.gov	Development Services Department – Housing Division

Narrative

The City has established the Development Services Department Housing Division (DSD-Housing) as the primary entity responsible for administering the City's HUD federal grant programs (CDBG, HOME, ESG). DSD-Housing coordinates the planning process, works closely with agencies and nonprofit organizations on both planning and implementation, manages the CDBG, HOME and ESG programs and resources to assure that HUD requirements are met, evaluates project progress and reports on performance to the City Council and HUD. A wide range of local housing and services providers partner with the City to carry out activities identified in the Annual Action Plan.

Consolidated Plan Public Contact Information

The primary contacts for the CDBG, HOME and ESG programs and the consolidated planning process are identified in Table 1 above.

AP-10 CONSULTATION – 91.100, 91.200(B), 91.215(L)

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

In the process of developing the 2015-2019 Consolidated Plan, the City consulted with community members and representatives from a number of local organizations providing housing and services to low and moderate income households. In addition to public meetings, a survey containing the City's funding goals and objectives was distributed. Many of the social service providers noted a continued need for funding sources for additional social services and public service programs; however, no more than 15% of a CDBG award may be used for funding public services.

Throughout the year, Chula Vista staff meets with other representatives of various non-profit, public, and private agencies that serve the needs of the homeless, persons at risk of homelessness, persons with mental health conditions, the disabled, and other low- to moderate-income persons.

Table 2 – Agencies, groups, organizations who participated

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities		
1	**Agency/Group/Organization**	South Bay Community Services
	Organization Type	• Services-Children • Services-Elderly Persons • Services-homeless • Services-Health • Services-Education • Services-Employment
	Section of Plan Addressed	• Homeless Needs - Chronically homeless • Homeless Needs - Families with children • Non-Homeless Special Needs
	How Consulted/Anticipated Outcomes/ Areas of Improved Coordination	The City partners with this organization to provide services to the most vulnerable of our community. The City consulted with the organization by distributing a survey containing the proposed Housing and Community Development funding priorities. In addition, the City receives quarterly updates on the services provided by the organization to meet the needs with the resources available.
2	**Agency/Group/Organization**	Chula Vista Community Collaborative
	Organization Type	• Services-Children • Services-homeless
	Section of Plan Addressed	• Homeless Needs - Chronically homeless • Homeless Needs - Families with children • Non-Homeless Special Needs
	How Consulted/Anticipated Outcomes/ Areas of Improved Coordination	The City partners with this organization to provide services to the most vulnerable of our community. The City consulted with the organization by distributing a survey containing the proposed Housing and Community Development funding priorities. In addition, the City receives quarterly updates on the services provided by the organization to meet the needs with the resources available.
3	**Agency/Group/Organization**	Family Health Centers of San Diego
	Organization Type	• Services - Health
	Section of Plan Addressed	• Homeless Needs – Families with children • Non-Homeless Special Needs
	How Consulted/Anticipated Outcomes/ Areas of Improved Coordination	The City partners with this organization to provide services to the most vulnerable of our community. The City consulted with the organization by distributing a survey containing the proposed Housing and Community Development funding priorities. In addition, the City receives quarterly updates on the services provided by the organization to meet the needs with the resources available.

4	**Agency/Group/Organization**	Meals-on-Wheels
	Organization Type	• Services - Elderly
	Section of Plan Addressed	• Non-Homeless Special Needs
	How Consulted/Anticipated Outcomes/ Areas of Improved Coordination	The City partners with this organization to provide services to the most vulnerable of our community. The City consulted with the organization by distributing a survey containing the proposed Housing and Community Development funding priorities. In addition, the City receives quarterly updates on the services provided by the organization to meet the needs with the resources available.

Agency Types not consulted and provide rationale for not consulting: Not applicable. No major agencies involved in housing or community development were intentionally excluded from consultation.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
San Diego City and County Governance Charter	San Diego Regional Continuum of Care Council	• Increase progress towards ending chronic homelessness-Increase housing stability • Increase project participants income- • Increase number of participants receiving main stream benefits-Rapid rehousing • Coordination with ESG Entitlement Jurisdictions • Coordinated Assessment efforts

AP-12 PARTICIPATION – 91.105, 91.200(C)

Summary of citizen participation process/Efforts made to broaden citizen participation

Information regarding the CDBG, HOME and ESG programs, applications for funding, resources, and local program contact information were all posted on the City website. Public notices were published in local newspapers both in English and Spanish and sent out via social media, such as Nixle, Twitter, and Facebook, to inform the public of public meetings, public hearings and document public review periods, including the 2015/16 Annual Action Plan containing the proposed activities for the program year. Copies of the public notices are included with the Plan in Exhibit "A" (Public Notices).

Citizen Participation Outreach

Table 2. Citizen Participation Outreach

Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Comments received	Comments not accepted	URL (If applicable)
1	Newspaper Ad in English	Non-targeted/ Broad Community	Notice of **Funding Availability**	No comments; however 24 funding requests received.	Not applicable.	Not applicable.
2	Newspaper Ad in English	Non-targeted/ Broad Community	Notice of **Public Hearing** In Star News	None	Not applicable.	Not applicable.
3	Social Media Outlets	Non-targeted/ Broad Community	Facebook, Nixel, Twitter announcing funding availability and request for public participation	None.	Not applicable. No comments rejected.	Not applicable.
4	Public Hearing	Non-targeted/ Broad Community	Public Hearing conducted on to present the housing and community development goals.	None	Council agreed with the proposed goals.	Not applicable.
5	Newspaper Ad in English	Non-targeted/ Broad Community	Notice of **Public Hearing in** Star News to solicit input on The City's housing and community development needs and **Public Review** Period	None	Not applicable.	Not applicable.
6	Public Hearing	Non-targeted/ Broad Community	Public Hearing conducted on to present the housing and community development goals.	None	Council agreed with the proposed goals.	Not applicable.
7	Public Review Period	Non-targeted/ Broad Community	30-Public Review Period	None	Not applicable.	Not applicable.

AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

Introduction

The City of Chula Vista is a CDBG, HOME, and ESG Entitlement jurisdiction and anticipates receiving $1,920,628 in CDBG funds, $642,150 in HOME funds, and $159,265 in ESG funds in the 2016-17 program year.

The City does not anticipate a steady stream of program income over the course of this Consolidated Plan. During the last five years, the level of program income received varied widely from $50 to $75,000. Program income received from the repayment of rehabilitation loans (CDBG and HOME), First Time Homebuyer loan, and residual receipt payments will be automatically re-programmed for loan activities in those same or similar programs from which the funds were originally provided to the greatest extent possible. If additional program income funds are received that are not automatically re-programmed, specific projects will be identified during the mid-year re-allocation process or Annual Action Plan.

During the 2016 program year, the City will be reprogramming prior year unencumbered funds ($395,546.60) and utilizing program income generated ($124,866.50) during the 2015 program year, bringing the total CDBG available to $2,441,041.10.

Table 3. Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Consolidated Plan$	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	Federal	• Housing Services Public Improvements • Public Facilities • ADA Improvements • Program Administration • Fair Housing Services • Fair Housing Testing • Public Services- Non-profit Organizations that serve low and moderate income persons • Homeowner Rehabilitation • Homebuyer Assistance • Community Policing • Economic Development	$1,920,628	$124,866.50	$395,546.60	$2,441,041.10	$0	The City received a slight increase in funding from prior years.
HOME	Federal	• Administration • Acquisition • Rehabilitation • Homebuyer Assistance • New Construction of Multi-family • Tenant Based Rental Assistance	$642,150	$0	$0	$642,150	$0	The City received a slight increase in funding from prior years.
ESG	Federal	• Administration *HMIS • Shelter *Rapid Re-Housing • Shelter Outreach *Homeless Prevention	$159,265	$0	$0	$159,265	$0	
HCD Parks Related Grant	State	*Park Improvements	$900,000 (approx.)	$0	$0	$900,000 (approx.)	$0	
CalHOME	State	• First Time Homebuyer Program	$1,000,000	$0	$0	$1,000,000	$0	CalHome provides downpayment and closing costs assistance to First Time Homebuyers earning less than 80% of the Area Median Income.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

To address the priority needs and specific objectives in the 2015-2019 Consolidated Plan, non-profit, for profit and non-profit developers, or residents may apply for and receive the following federal and state funds:

- Section 8 Housing Choice Voucher Program
- Low Income Housing Tax Credits
- Community Development Block Grant funds
- Emergency Solutions Grant Funds (Federal and State)
- Home Investment Partnership Act funds
- Public Housing Assistance
- McKinney-Vento funds
- Private funds

As of February 2016, 3,224 households are currently being assisted with Section 8 funds. The City does not receive a direct allocation of McKinney-Vento Act funds. However, South Bay Community Services currently receives these funds to assist Chula Vista residents with transitional housing.

The City of Chula Vista has relied heavily on the use of LIHTC to leverage funds from private developers to build affordable housing in the City. Since 1993, the City has 18 properties that were awarded LIHTC for a total production of 1,846 low-income units. Most recently, in 2014, Lofts on Landis received 9% LIHTC. This project was completed in January 2016. The City will continue to support applications to the California tax Credit Allocation Committee for projects that benefit Chula Vista residents.

HUD ID Number:	Project Name:	Project Address:	Project State:	Project ZIP Code:	Total Units:	Low-Income Units:	Inclusionary Housing (yes or no)	Redev. Project	HUD Project Vouchers
CAA1993195	PARK VILLAGE APARTMENTS	1246 3RD AVE	CA	91911	28	28	No	Yes	No
CAA1998105	CORDOVA VILLAGE	1280 E J ST	CA	91910	40	39	Yes	Yes	No
CAA1999575	TERESINA AT LOMAS VERDES	1250 SANTA CORA	CA	91913	91	88	Yes	Yes	No
CAA1999635	TROLLEY TERRACE	750 ADA ST	CA	91911	18	18	Yes	Yes	No
CAA2000535	ST REGIS PARK	1025 BROADWAY	CA	91911	119	118	No	Yes	No
CAA2000660	VILLA SERENA APARTMENTS	1201 MEDICAL	CA	91911	132	131	Yes	Yes	
CAA2003490	SOUTH BAY COMMUNITY VILLAS	1325 SANTA RITA E	CA	91913	271	269	Yes	Yes	No
CAA2005495	RANCHO BUENA VISTA APTS.	2155 CORTE VIS	CA	91915	150	149	Yes	Yes	No
CAA2005730	BRISA DEL MAR VILLAGE APTS.	1689 BROADWAY	CA	91911	106	105	Yes	Yes	No
CAA2007525	SENIORS ON BROADWAY	845 BROADWAY	CA	91911	42	41	No	Yes	No
CAA2008600	OXFORD TERRACE APARTMENTS	555 OXFORD ST	CA	91911	132	105	No	No	Yes
CAA2008805	LANDINGS	2122 BURDOCK WAY	CA	91915	92	91	No	Yes	No
CAA2009250	LOS VECINOS APARTMENTS	1501 BROADWAY	CA	91911	42	41	No	Yes	No
CAA2009615	PALOMAR APARTMENTS	171 PALOMAR ST	CA	91911	168	167	No	No	Yes
CAA2011235	LANDINGS PHASE 2	1764 JAVA WAY	CA	91915	143	141	Yes	Yes	No
CAA2012896	Congregational Tower	288 F St.	CA	91910	143	141	Yes	Yes	Yes
CAA2013182	Lofts On Landis	240 Landis	CA	91910	33	32	Yes	Yes	No
CAA2014854	Garden Villas	1260 Third Ave	CA	91911	100	99	No	No	Yes

In 2013, the U.S. Department of Housing and Urban Development updated the HOME Investment Partnerships Program (HOME) regulations. This may severely impact the ability to complete certain types of affordable housing development projects within the City of Chula Vista. The new funding regulations state that before the City can commit its HOME funds, the project Sponsor or Developer must obtain funding commitments from all of the other funding sources before the City is allow to count those funding commitments in meet HUD's timeliness deadline.

The City of Chula Vista will continue to work with Sponsors and Developers to ensure that the City's ability to provide funding to support the development of affordable rental housing is not impacted by this new rule. The new rule does not affect the City's ability to fund smaller projects that do not rely on substantial private and State funding sources such as Low Income Housing Tax Credits and Tax Exempt Bond financing projects. The new rule also does not impact the City's ability to fund a Tenant Based Rental Assistance Program.

The City of Chula Vista has successfully leveraged funds from federal, state, local and private resources to complete several Capital Improvement Projects (CIP) and affordable housing developments in the City's low income communities. The most recent CIP project with leveraged funds is the Third Avenue Streetscape Project. The most recent affordable housing development with leveraged funds, Lofts on Landis, completed in January 2016. This development used LIHTC, private financing to construct 33 affordable units.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City as Successor Housing Agency to the former Redevelopment Agency (RDA), has a number of vacant properties that may be used to support additional economic development activity within the City of Chula Vista. A developer may propose a mixed use project that includes an affordable housing component. However, at the time of this report, the City's Successor Agency (former Redevelopment Agency) is working on its Long Range Planning goals for the use of these properties. If the properties were purchased using Low and Moderate Income Housing funds and under the control of the Chula Vista Housing Authority, acting as the Successor Housing Agency, then there is already a requirement that the resale of these properties must be used to further the goals of the City in the development of additional affordable housing units.

AP-20 ANNUAL GOALS AND OBJECTIVES

Table 4. Annual Goal Description

Goal #	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding (approximate)	Goal Outcome Indicator
1	Provide Decent and Affordable Housing	2016	2017	Affordable Housing	City-wide	Conserve and improve existing affordable housing (preservation), Provide homeownership assistance, assist in the development of affordable housing	CDBG: $100,000 HOME: $500,000	Rental Units rehabilitated: 4 Household Homeowner Rehabilitation: 15 Direct financial assistance to First Time Homebuyers: 5 New Construction of Affordable Housing: 50 units
2	Promote Equal Opportunity	2016	2017	Fair Housing Services, Tenant Landlord Services, Affirmatively Further Fair Housing Choice	City wide	Promote Equal Housing Opportunity	CDBG: $35,000	Availability of Service to all Chula Vista residents and landlords seeking services
3	Support Continuum of Care System for the Homeless	2016	2017	Homeless Services	City wide	Provide Needed Community Services and Supportive Services	CDBG: $15,000 ESG: $150,000	CDBG: Public Services activities that benefit Low/Moderate Income persons, ESG funds: Extremely Low Income Persons for Homeless Prevention and Rapid Re-Housing, Low Income for Emergency Shelter.
4	Provide Community and Supportive Services	2016	2017	Non-Homeless, Special Needs Populations, Senior Services, Non Housing Community Development	Citywide	Provide Needed Community Services and Supportive Services	CDBG: $245,000	Public Services activities: Availability/Accessibility
4	Provide Community Facilities and Infrastructure	2016	2017	Non-Housing	Low Income Census Tracts (LMA) or projects serving Low Income Persons (LMC)	Provide funding for Facilities and Infrastructure	$1,000,000 (includes a Section 108 payment for infrastructure improvements)	Availability/Accessibility

The City has a detailed list of approved Capital Improvement Projects that demonstrate a general public need but, due to the loss of redevelopment, funding is scarce. Federal funds are used to serve the target community, meet the established goals for these funds, and to serve the greatest number of members of the community. The City will use its existing HOME Investment Partnership funds to provide First Time Homebuyer assistance, Acquisition and Rehabilitation of existing housing stock for affordable housing, preservation of affordable housing, and new construction of affordable housing.

For public services, the City utilizes CDBG funds. CDBG regulations, limit the amount the City can spend on public services and is capped at 15% of the City's annual entitlement (currently at $245,000). The City provides funding to non-profit organizations that demonstrate an ability to provide needed services that directly benefit the residents of the Chula Vista. The use of the City of Chula Vista CDBG funds for public services enables non-profit organization and City Departments to leverage these funds with other funding sources for projects and activities that serve the greatest number of residents with the limited amount of funding.

AP-35 PROJECTS – 91.220(D)

Introduction

For FY 2016/17, the City will receive $1,920,628 in CDBG entitlement funds. If Congress readjusts the City's allocation, the percentage increase or decrease in funding will be allocated among the Annual Action Plan's Capital Improvement Project. The City will also receive $642,150 in HOME funds and $159,625 in Emergency Solutions Grant funds.

Table 5. CDBG Project information for 2016/2017

1	DSD Housing Division	CDBG Administration	$	349,126
2	DSD Housing Division	Fair Housing Services	$	35,000
3	C.V. Community Collaborative	F.R.C. Emergency and Basic Services	$	39,312
4	San Diego Food Bank	Food 4 Kids Backpack Program	$	15,000
5	Meals on Wheels	Home Delivered Meals for Seniors	$	12,000
6	South Bay Community Services	South Bay Food Program	$	10,000
7	Interfaith Shelter Network	Rotational Shelter Network	$	11,000
8	Family Health Centers of San Diego	KidCare Express Mobile Medical Unit	$	27,000
9	South Bay Community Services	Family Violence Treatment Program	$	39,000
10	South Bay Community Services	At-Risk and Homeless Youth Svcs.	$	39,550
11	Recreation Department	Therapeutic Program	$	20,100
12	Recreation Department	Norman Park Senior Center Services	$	30,000
13	Public Works Department	Palomar and Orange Sidewalk	$	400,000
14	Public Works Department	Holiday Estates Park Improvements	$	83,682
15	DSD Housing Division	Housing Services	$	50,000
16	DSD Housing Division	Section 108 Payment	$	759,858

Table 6. HOME Project information for 2016/2017

17	DSD Housing Division	HOME Admin. & Planning	$	64,215
18	DSD Housing Division	Production of Affordable Housing	$	577,935

Table 7. ESG Project information for 2016/2017

19	DSD Housing Division	ESG Admin. & Planning	$	11,945
20	South Bay Community Services	Casa Nueva Vida I	$	63,777
21	South Bay Community Services	HMIS	$	7,663
22	DSD Housing Division	Rapid ReHousing Program	$	75,880

Reasons for allocation priorities and any obstacles to addressing underserved needs

The City Council of Chula Vista approved the funding priorities for the FY 2015-2019 Five Year Consolidated Plan in November 2014, which forms the basis for establishing objectives and outcomes in the FY 2016-2017 Action Plan are as follows:

CDBG funded Public Services Activities

The funding methodology consists of a three-tier approach, classifying each of the activities in the following three categories for Public Services activities:

Tier I: Basic/Essential Needs (Food, Housing, Emergency Services)

Tier II: Special Needs (At-Risk Youth, Family Violence, Special Needs/Disabled)

Tier III: Other (Transportation Services, Case Management, Preventative Health Care Services, Crime Prevention (for non-at risk populations) Recreation (non-disabled, non- emergency services)

CDBG-Funded Capital Improvement Projects

The funding methodology consists of the following:

- Be shovel ready
- Project can be completed within 12 months
- Meet one of the three national objectives for the use of CDBG funding.
- There are no anticipated obstacles (i.e. environmental concerns, community opposition, funding gaps to complete the project.

Other Criteria:

Project should be listed in the Capital Improvement Budget approved by City Council and preferably on the City's Critical Needs List.

AP-38 PROJECTS SUMMARY PROJECT SUMMARY INFORMATION

Table 8. Projects Summary

1	**Project Name**	City of Chula Vista - DSD Housing: CDBG Planning/Administration
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Planning/Administration
	Needs Addressed	Grant administration
	Funding	$349,126
	Description	N/A
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Funds will be used for the staff costs associated with the management and administration of Chula Vista's CDBG program. This includes preparation of the required planning documents, regulatory compliance, contract oversight of the partnering agencies, environmental reviews and fiscal management.
	Eligibility: Matrix Code and National Objective)	21A - General Program Administration (570.206)
2	**Project Name**	City of Chula Vista - DSD Housing: Fair Housing Services
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Planning/Administration
	Needs Addressed	Compliance with HUD mandated fair housing services.
	Funding	$35,000
	Description	N/A
	Target Date	June 30, 2016

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Cities receiving CDBG funds have the obligation to affirmatively further fair housing by providing fair housing related services which include anti-housing discrimination and tenant-landlord education services to advise persons of their rights under the Fair Housing Act.
	Eligibility: Matrix Code and National Objective)	21D - Fair Housing Activity LMC - Low/Mod Clientele [570.208(a)(2)]
3	**Project Name**	Chula Vista Community Collaborative: Family Resource Center Emergency and Basic Services
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to low/moderate income persons.
	Funding	$39,312
	Description	Services to Low/Moderate Income Persons
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	325
	Location Description	Beacon FRC (540 G Street), New Directions (915 Fourth Avenue), Fair Winds (1450 Loma Lane), Rayo de Esperanza (1671 Albany Avenue), Open Door (480 Palomar Street)
	Planned Activities	Low income and vulnerable families in Chula Vista will be provided emergency and basic needs services. Families in crisis or emergency situations will be provided with emergency food boxes, grocery store gift cards, clothing, uniforms, ancillary and transportation services as well as an assessment for additional and ongoing services.

	Eligibility: Matrix Code and National Objective)	05 - Public Services [570.201(e)] LMC - Low/Mod Clientele [570.208(a)(2)]
4	**Project Name**	Jacobs & Cushman San Diego Food Bank: Food4Kids Backpack Program
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to low/moderate income children.
	Funding	$15,000
	Description	Services to Youth
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	75
	Location Description	John Montgomery Elementary (1601 Fourth Avenue); Harborside Elementary (681 Naples Street); CJ Lauderbach Elementary (390 Palomar Street) 13204, 13309, 13203
	Planned Activities	The Food4Kids Backpack Program provides food to elementary school children who receive free/reduced-price school meals during the week but risk hunger during the weekends when school meals are unavailable.
	Eligibility: Matrix Code and National Objective)	05D - Youth Services LMC - Low/Mod Clientele [570.208(a)(2)]
5	**Project Name**	Meals on Wheels: Senior Care in the City of Chula Vista
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to the elderly.
	Funding	$12,000
	Description	Services to Elderly Persons
	Target Date	June 30, 2016

	Estimate the number and type of families that will benefit from the proposed activities	230
	Location Description	City-wide
	Planned Activities	The program will deliver approximately 125,925 meals to 230 unduplicated homebound seniors living in the City of Chula Vista accompanied by daily welfare/safety checks with referrals if necessary and daily social visits in the home.
	Eligibility: Matrix Code and National Objective)	05A - Senior Services LMC - Low/Mod Clientele [570.208(a)(2)]
6	**Project Name**	South Bay Community Services: South Bay Food Program
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to low/moderate income persons.
	Funding	$10,000
	Description	Services to Low/Moderate and Homeless Persons
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	400
	Location Description	
	Planned Activities	The South Bay Food Program includes Thursday's Meals (weekly hot meals), a community distribution (operating out of 707 F Street and Castle Park Middle School), and SBCS' In-House Emergency Food Program, for homeless and needy Chula Vista families/residents in need.
	Eligibility: Matrix Code and National Objective)	05 - Public Services [570.201(e)] LMC - Low/Mod Clientele [570.208(a)(2)]
7	**Project Name**	Interfaith Shelter Network: Rotational Shelter Network
	Target Area	IDIS does not allow us to enter this information.

	Goals Supported	Public Service
	Needs Addressed	Services to homeless persons.
	Funding	$11,000
	Description	Services to Homeless Persons
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	30
	Location Description	City-wide
	Planned Activities	The project will provide seasonal, night-time emergency shelter to homeless low-to-moderate income families and individuals and services to assist moving individuals and families towards transitional or permanent housing. Shelter guests are referred to sub-contracted social service agencies for intake, screening, and on-going case management.
	Eligibility: Matrix Code and National Objective)	05 - Public Services [570.201(e)] LMC - Low/Mod Clientele [570.208(a)(2)]
8	**Project Name**	Family Health Centers of San Diego: Mobile Medical Unit
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to low/moderate income persons.
	Funding	$27,000
	Description	Services to Low/Moderate Income Persons
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	500
	Location Description	City-wide

	Planned Activities	The Mobile Medical Unit provides high-quality healthcare to low/moderate income persons, including homeless individuals and families. The MMU is a licensed medical clinic that provides full primary care medical services and referrals; thereby eliminating financial, cultural, linguistic, and transportation barriers to preventive healthcare.
	Eligibility: Matrix Code and National Objective)	05M - Health Services LMC - Low/Mod Clientele [570.208(a)(2)]
9	**Project Name**	South Bay Community Services: Family Violence Treatment Programs
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to victims of domestic violence.
	Funding	$39,000
	Description	Services to Battered/Abused Persons
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	300
	Location Description	
	Planned Activities	The Family Violence Treatment Program provides therapeutic counseling and crisis intervention services to adult and children victims of family violence.
	Eligibility: Matrix Code and National Objective)	05G - Battered and Abused Spouses LMC - Low/Mod Clientele [570.208(a)(2)]
10	**Project Name**	South Bay Community Services: Services for Homeless Youth/Youth in Transition
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service

	Needs Addressed	Services to low/moderate income youth.
	Funding	$39,550
	Description	Services to Youth
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	45
	Location Description	430 F Street
	Planned Activities	SBCS provides housing and supportive services including case management, mental health counseling, independent living skills and employment development for homeless youth and youth in transition.
	Eligibility: Matrix Code and National Objective)	05D - Youth Services LMC - Low/Mod Clientele [570.208(a)(2)]
11	**Project Name**	City of Chula Vista-Recreation: Therapeutic Recreation Program for Adult with Severe Disabilities
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to the disabled.
	Funding	$20,100
	Description	Services to Disabled/Special Needs Persons
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	50
	Location Description	City wide
	Planned Activities	The program provides adults (18+) with severe disabilities the opportunity to participate in recreational programs that are designed to build social skills, self-esteem, physical coordination, independence, sportsmanship, and increase their quality of life. Programs include sports, dance classes, creative and enrichment activities, exercise and fitness classes, special events, camps, and swim lessons all offered in a fun, safe and supportive environment.

	Eligibility: Matrix Code and National Objective)	05B - Handicapped Services LMC - Low/Mod Clientele [570.208(a)(2)]
12	**Project Name**	City of Chula Vista-Recreation: Senior Services
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to the elderly.
	Funding	$30,000
	Description	Services to Elderly Persons
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	300
	Location Description	270 F Street
	Planned Activities	Funding would provide a multitude of services and support programs to the elderly in Chula Vista. The grant funds will focus on providing a holistic approach to the health and wellbeing of the elderly by providing them with a number of opportunities for fun, educational, health and fitness, social, skill building and recreational programs that will increase their quality of life.
	Eligibility: Matrix Code and National Objective)	05A - Senior Services LMC - Low/Mod Clientele [570.208(a)(2)]
13	**Project Name**	City of Chula Vista - Public Works: Palomar Street & Orange Avenue Sidewalk and Street Project
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Capital Improvement Project/Facility Improvement
	Needs Addressed	Infrastructure improvements in low/moderate income areas.
	Funding	$400,000
	Description	Services to Low/Moderate Income Residents
	Target Date	June 30, 2016

	Estimate the number and type of families that will benefit from the proposed activities	5,985
	Location Description	Census Tract 13206
	Planned Activities	The project segments of Palomar Street (Orange Avenue to Fifth Avenue) and Orange Avenue (Palomar Street to Fifth Avenue) have missing curb, gutter, sidewalk, and non-American Act compliant pedestrian ramps. The proposed project will provide for the construction of the missing pedestrian and ADA compliant facility on the above segments and a traffic signal upgrade on Palomar Street and Orange Avenue. These segments ranked #1 and #3 in priority in the Chula Vista Pedestrian Master Plan and are within the CDBG eligible low/moderate income areas in western Chula Vista.
	Eligibility: Matrix Code and National Objective)	03L - Sidewalks [570.201(c)] LMA - Area Benefit [570.208(a)(1)]
14	**Project Name**	City of Chula Vista Public Works: Holiday Estates Park Improvements
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Capital Improvement Project/Facility Improvement
	Needs Addressed	Park improvements in low/moderate income area.
	Funding	$83,682
	Description	Services to Low Moderate Income Residents
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	1,405
	Location Description	Census Tract: 133071
	Planned Activities	Funds will be used to complete improvements to a park located in the Connoley Area in Western Chula Vista.
	Eligibility: Matrix Code and National Objective)	03 - Public Facility Improvements [570.201(c)] LMA - Area Benefit [570.208(a)(1)]
15	**Project Name**	City of Chula Vista - DSD Housing: Housing Services

	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Housing Projects
	Needs Addressed	Affordable housing opportunities.
	Funding	$50,000
	Description	Services to low/moderate income households
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	To be determined
	Planned Activities	Funds are used to cover staff costs associated with projects and programs funded through the HOME program. Examples of services provided include the following: Energy auditing, preparation of work specifications, reviewing of applications, loan processing, inspections, tenant selection, and assisting owners, tenants, contractors, and other entities participating or seeking to participate in housing projects assisted with the HOME program.
	Eligibility: Matrix Code and National Objective)	15J - Housing Services [570.201(k)] LMH - Low/Mod Households [570.208(a)(3)]
16	**Project Name**	City of Chula Vista - DSD Housing: Section 108 Debt Service Payment
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Capital Improvement Project/Facility Improvement
	Needs Addressed	Debt service obligation.
	Funding	$759,858
	Description	Services to N/A
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	N/A

	Planned Activities	Funds will be used for the debt service payment of the $9.5million Section 108 Loan which was received in 2007 for the Castlepark Infrastructure Program. The project consisted of completion of 11 new streets, including: sidewalks, curbs, gutters, lighting and signage. This represents year nine of the twenty year term loan.
	Eligibility: Matrix Code and National Objective)	19F - Planned Repayments of Sec. 108 Loans LMA - Area Benefit [570.208(a)(1)]
17	**Project Name**	City of Chula Vista - DSD Housing: HOME Planning/Administration
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	N/A
	Needs Addressed	Grant administration.
	Funding	$64,215
	Description	Services to N/A
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Funds will be used for the staff costs associated with the management and administration of Chula Vista's HOME program. This includes preparation of the required planning documents, regulatory compliance, contract oversight of the partnering agencies, environmental reviews and fiscal management.
	Eligibility: Matrix Code and National Objective)	21A - General Program Administration (570.206)
18	**Project Name**	City of Chula Vista - DSD Housing: Production of Affordable Housing
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Housing Projects
	Needs Addressed	Affordable housing opportunities.
	Funding	$577,935
	Description	Services to Unknown at this time

	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	Unknown at this time.
	Location Description	Unknown at this time.
	Planned Activities	Funds will be utilized in conjunction with prior year HOME funds for continued funding of affordable housing development, housing site improvements, predevelopment costs and other activities to stimulate housing for lower income persons in the City. Once a project is identified, staff will return to City Council for review and approval of the specific project.
	Eligibility: Matrix Code and National Objective)	LMH - Low/Mod Households [570.208(a)(3)]
19	**Project Name**	City of Chula Vista - DSD Housing: ESG Planning/Administration
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	N/A
	Needs Addressed	Grant administration.
	Funding	$11,945
	Description	Services to N/A
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Funds will be used for the staff costs associated with the management and administration of Chula Vista's ESG program. This includes preparation of the required planning documents, regulatory compliance, contract oversight of the partnering agencies, environmental reviews and fiscal management.
	Eligibility: Matrix Code and National Objective)	21A - General Program Administration (570.206)
20	**Project Name**	South Bay Community Services: Casa Nueva Vida I

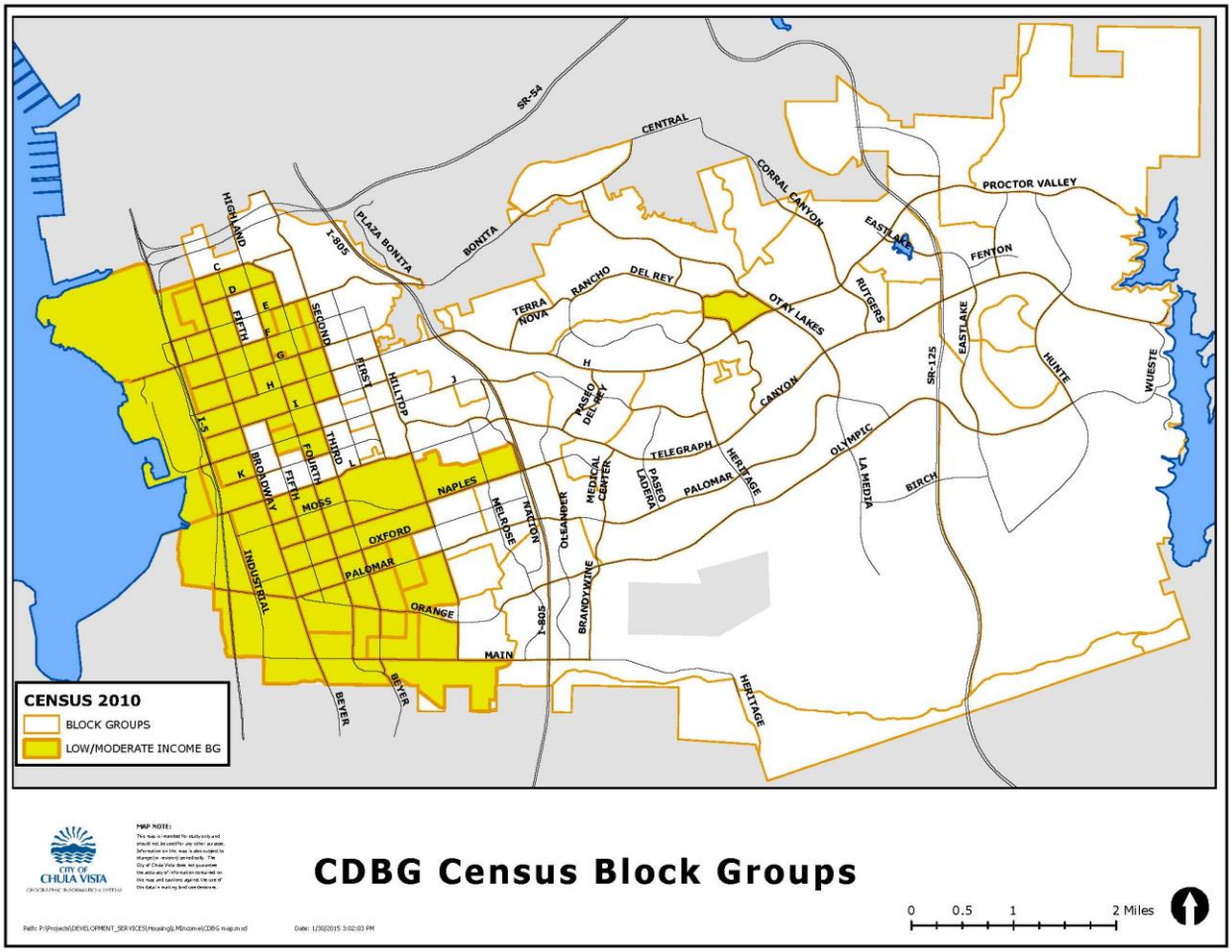
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to homeless or persons at risk of homelessness.
	Funding	$63,777
	Description	Services to Persons at risk of homelessness
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	90
	Location Description	Classified
	Planned Activities	Casa Nueva Vida I offer the only permanent short-term shelter/housing program for homeless family (with children) in the South Bay region, including victims of domestic violence. Staff utilize a comprehensive strengths-based assessment, after which together with clients they develop an individualized treatment plan, to include any number of services including case management, counseling, employment assistance, childcare, etc, so each client can work to re-establish a self-sufficient lifestyle free from homelessness.
	Eligibility: Matrix Code and National Objective)	03T - Operating Costs Homeless/AIDS Patients LMC - Low/Mod Clientele [570.208(a)(2)]
21	**Project Name**	City of Chula Vista - DSD Housing: Homeless Management Information System
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	N/A
	Needs Addressed	Compliance with HUD mandated reporting requirements.
	Funding	$7,663
	Description	Services to N/A
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	N/A

	Location Description	N/A
	Planned Activities	The City is required utilize the Homeless Management Information System (HMIS), which is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness. Funds will be used to contract with an organization to assist the City.
	Eligibility: Matrix Code and National Objective)	N/A
22	**Project Name**	City of Chula Vista - DSD Housing: Homeless Prevention/Rapid ReHousing
	Target Area	IDIS does not allow us to enter this information.
	Goals Supported	Public Service
	Needs Addressed	Services to persons at risk of homelessness.
	Funding	$75,880
	Description	Services to Persons at risk of homelessness
	Target Date	June 30, 2016
	Estimate the number and type of families that will benefit from the proposed activities	5
	Location Description	City wide
	Planned Activities	HPRP is a rental assistance program designed to help prevent and end homelessness by paying a portion a participants rent; up to a maximum of $1,000 per month and up to a maximum of $1,000 for the security deposit. The tenant's portion of the rent is flexible based on their current income. Qualifying apartments must be in the City of Chula Vista and under Fair Market Rent. Apartment size is determined by family size.
	Eligibility: Matrix Code and National Objective)	05S - Rental Housing Subsidies LMC - Low/Mod Clientele [570.208(a)(2)]

AP-50 GEOGRAPHIC DISTRIBUTION – 91.220(F)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Map 1: CDBG/HOME Qualifying Areas



Rationale for the priorities for allocating investments geographically

Discussion

Now home to nearly a quarter-million residents, Chula Vista is the second largest city in San Diego County. The City encompasses approximately 52 square miles of land area from San Diego Bay eastward to Otay Lakes and includes most of the land between Sweetwater River to the north and the Otay River to the south. The Bayfront, rivers, hills define Chula Vista. Located minutes downtown San Diego and the U.S-Mexico border Chula Vista has convenient access to the regions cultural, recreational, educational, and business opportunities.

If the City has identified capital improvement project funding that can be leveraged with CDBG funds, priority for allocating CDBG funding is given to projects located within an approved HUD qualifying

census tract and/or census block group, primarily in Western City neighborhoods, See attached map of CDBG Qualifying Census Tracts. For community-wide activities, income verification is used to ensure low-to moderate-income beneficiary levels.

Investments in public facilities, including capital improvement projects, and services serving special needs populations and primarily low and moderate income persons can be made throughout the City so long as the activity meets a HUD National objective and there is demonstrated significant benefit to low and moderate income persons. The general basis used for prioritizing investments includes the total number of residents benefited, the urgent need of a given community within the City, environment issues that threaten life or property, the need for improved access, and other important needs of the community as a whole.

For public services, the City utilizes 15 percent of its Community Development Block Grant (CDBG) allocation to provide small grants to non-profit organizations that demonstrate an ability to provide needed services that directly benefit the low and moderate income residents of the City of Chula Vista. By directing public service funds as grants to these non-profits, the City is able to leverage its CDBG funds for projects and activities that serve the greatest number of residents with this limited amount of funding.

Housing assistance will be available to income-qualified households. Due to aging housing stock in Northwest and Southwest Chula Vista, priority will be given to those households who wish to participate in owner occupied residential rehabilitation programs to maintain safe housing and for revitalization of neighborhoods. New construction of affordable housing will likely occur in East Chula Vista with its available undeveloped land and to provide for a more diverse and varied housing stock in the area.

The City has a detailed list of approved Capital Improvement Projects that demonstrate a general public need but, due to budget constraints, funding may not be available for those smaller projects. Priority for allocating CDBG funding is given to capital improvement projects located within an approved HUD qualifying census tract and/or census block group. Capital Improvement Project priorities are assigned based on a number of factors including: the total number of residents benefited; areas of other projects; phase of improvement project; needs assessment results; and budget prioritization of Capital Improvement Projects, assuming the project is within a qualifying census tract. Priorities for CIP projects are addressed by the City Council and the budget for the City during each fiscal year (July 1 to June 30).

The City of Chula Vista primarily utilizes the available CDBG funds for repayment of a Section 108 loan payment. However, approximately $350,000 remains to fund Capital Improvement Projects (CIPS) for meeting HUD's Performance Measurement objectives of creating a suitable living environments for its residents and meeting HUD's outcome measures that provides increased availability/accessibility to residents.

CDBG funds may also be used to address HUD's Decent Housing objective (servicing clients who earn less than 80% of the Area Median Income) by providing rehabilitation loans or grants to assist owner occupants of single family homes or mobile homes that are built prior to 1980 that are primarily in Western Chula Vista.

AP-55 AFFORDABLE HOUSING – 91.220(G)

Introduction

Table 9. One Year Goals for the Number of Households to be Supported	
Homeless Casa Nueva Vida (90 clients), and Interfaith Shelter Network (12), ESG Rapid Re-Housing (7)	109
Non-Homeless	10
Special-Needs	0
Total	119

Table 10. One Year Goals for Affordable Housing by Support Type	
Tenant Based Rental Assistance	10
The Production of New Affordable Housing Units-Funding Commitment	87
Rehab of Existing Units-Single Family Homes and/or Mobilehomes	10
Acquisition of Existing Units-Purchase an additional property using NSP funds	1
Total	206

Discussion

The loss of the Chula Vista Redevelopment Agency has significantly impaired the production of affordable housing in the City of Chula Vista. For FY 2016-2017, or Program Year 2016, the City of Chula Vista's Successor Housing Agency (CV-SHA) plans to contribute funding available towards the Production of Affordable Housing. For rehabilitation of existing housing units, the City expects to fund ten residential rehabilitation loans to low-and moderate-income homeowners with CDBG funds. The City does not have any plans for acquisition of existing units. The City will continue to leverage its CalHome funds with its HOME funds to assist First-time homebuyers.

For Program Year 2016, the City's One-Year Objectives are:

- Complete construction of Millenia Affordable Housing Project which will create 87 affordable rental units utilizing HOME funds and an additional 123 units utilizing Chula Vista Housing Authority funds.
- Provide 5 to 10 homeowner rehabilitation loans (Existing CDBG funds). For mobile-homes the forgivable loan may not exceed $8,500 and for single family homes the assistance may not exceed $24,999;
- Assist 5 low and moderate income households earning less than 80% of the Area Median Income become First Time Homebuyer loans. This may also include leveraging other assistance programs including CalHOME). HOME assistance may not exceed $70,000.
- Provide shelter for 119 homeless clients (ESG & CDBG funds);
- Provide case management and rental assistance funds to homeless persons or at risk of becoming homeless (7 households);

- Assist at risk populations, including displaced households, with up to 12-months tenant based rental assistance (approximately 10 households).

AP-60 PUBLIC HOUSING – 91.220(H)

This section contains the actions planned during the next year to address the needs to public housing. It also describes the actions to encourage public housing residents to become more involved in management and participate in homeownership.

The City of Chula Vista does not operate a public housing agency. The Housing Authority of the County of San Diego (HACSD) serves as the City's public housing agency for the four Public Housing projects located in the City of Chula Vista. Please refer to the County of San Diego's 2015-2019 Consolidated Plan and 2016-2017 Annual Action Plan and 2016 Public Housing Plan that describes the planned actions during the next year to address the needs of public housing residents, to encourage participation, and to increase homeownership. Please visit www.sandiegocounty.gov/sdhcd for more information.

AP-65 HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES – 91.220(I)

This section describes the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Discussion

The City will utilize Emergency Solutions Grant funds in accordance with guidelines established by the RCCC Steering Committee:

- Leverage existing resources to achieve the program's match and case management requirements;
- Coordinate across regional entitlement jurisdictions by utilizing standardized eligibility and assessment tools;
- Support federal and local goals for priority populations, including but not limited to veterans, families and other special needs populations;

- Allow for variations in the program design that responds to the needs and resources of the jurisdiction;
- Comply with new eligibility and verification requirements (HMIS, housing status, habitability standards, homeless definitions, etc.); and
- Allow each program to take responsibility for arranging intake, assessment, case management, reporting, and meeting public notice requirements.

ELIMINATING CHRONIC HOMELESSNESS AND HOMELESS PREVENTION ACTIVITIES

The City of Chula Vista participates in the regional approach to end chronic homelessness and homeless prevention efforts. This is accomplished through membership of the South Bay Homeless Advocacy Coalition and the Regional Continuum of Care Council (CoC). Both organizations include representation from the County of San Diego, the City of Chula Vista, the Chula Vista Elementary School District and various social service agencies. The CoC's continues to develop a Strategic Planning Objectives, which serve as the Homeless Strategic Plan for the region. A copy of the Strategic Planning Objectives can be found at the RCCCs website at http://www.sandiegococ.org/

Foster greater access to permanent housing, that is affordable to person at or below 30% of the area median income. The City will utilize Emergency Solutions Grant funds in accordance with guidelines established by the RCCC Steering Committee:

- Leverage existing resources to achieve the program's match and case management requirements;
- Coordinate across regional entitlement jurisdictions by utilizing standardized eligibility and assessment tools;
- Support federal and local goals for priority populations, including but not limited to veterans, families and other special needs populations;
- Allow for variations in the program design that responds to the needs and resources of the jurisdiction;
- Comply with new eligibility and verification requirements (HMIS, housing status, habitability standards, homeless definitions, etc.); and
- Allow each program to take responsibility for arranging intake, assessment, case management, reporting, and meeting public notice requirements.

Other Objectives to address these needs includes funding Public Services up to the maximum cap of 15 percent of the annual CDBG entitlement as an available funding source:

The following inventory lists some of the homeless resources located in the South Bay area of the region.

- **Emergency Solutions Grant Program**: HUD-funded Emergency Solutions Grant Program provides funding for shelter outreach, emergency shelter, HMIS services, and Homeless Prevention and Rapid Re-Housing.

- **South Bay Food Program**: This program provides meals to homeless families and low income individuals.

- **Interfaith Shelter Network**: Provide rotational winter night time shelter at nine congregations in the South Bay for approximately 18 weeks. Services include meals, overnight supervision, showers, and case management.

- **Regional Task Force on the Homeless – Regional Task Force on the Homeless**: The RTFH provides information and referral services to homeless service agencies, individuals and local government jurisdictions and publishes for the public homeless information reports that address homeless services, the homeless population profile and homeless funding. The RTFH also operates a HUD mandated Homeless Management Information System that allows service agencies to track homeless client information through a central database and conducts the homeless count needed to pursue HUD's Supportive Housing Program funding for the region.

TRANSITIONAL HOUSING/HOMELESS SHELTERS

The City will continue to assist homeless service providers proposing to construct transitional housing or homeless shelters in Chula Vista and find appropriate sites for development. Developers are encouraged to review the 2013-2020 Housing Element includes potential sites or zones for development or to schedule a consultation meeting with Planning and Housing staff.

The City will also continue to participate in sub-regional efforts to provide these facilities.

The City may assist in the development of these types of projects using the following funding sources:

- City's affordable housing in-lieu fund.
- Community Development Block Grant
- Home Investment Partnership Act funds (note these funds cannot be used to build emergency shelters)
- Low Moderate Income Housing fund

Funding for on- going operational costs may be include the following funding sources:

- Emergency Solutions Grant (note: cannot be used for transitional housing)
- Community Development Block Grant (note: public service funds are limited)
- Supportive Housing Program
- State Funding
- Charitable foundations
- Fund raising

AP-75 BARRIERS TO AFFORDABLE HOUSING – 91.220(J)

INTRODUCTION:

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

DISCUSSION:

The City of Chula Vista works to remove barriers to affordable housing and the financial impacts of efforts to protect public health and safety by taking actions to reduce the costs or provide off-setting financial incentives to assist in the production of safe, high quality, affordable housing.

For FY 2016-2017, the City plans to set-aside $600,000 for the production of affordable housing activities including new rental housing and programs. In the past, the City has used HOME funds for the production of affordable housing, first time homebuyer program and tenant based rental assistance. The City will support developers for the creation of affordable rental housing, and residents who seek funding opportunities to become first time homebuyers. The following measures may be taken to alleviate the barriers to affordable housing:

- Apply for State and federal funding to gap finance affordable housing production and rehabilitation of existing affordable housing stock.
- Continue to support applications for Tax Exempt Bond financing from the California Debt Limit Allocation Committee.
- Continue to support applications for Low-Income Housing Tax Credits from the California Tax Credit Allocation Committee.
- Continue to streamline the environmental review process for housing developments, using available state categorical exemptions and federal categorical exclusions, when applicable. Also, send staff to CEQA and NEPA trainings as needed to gain expertise in the preparation of environmental review documents.
- Continue to apply for State funding to assist First Time Homebuyers.
- Continue to improve the permit processing and planning approval processes to minimize delay in housing development in general and affordable housing development in particular.
- Continue providing rehabilitation assistance and homeownership assistance, and to assist in the construction and preservation of affordable housing.
- Encourage public participation when a proposed project is being considered for approval.
- Implement policies and strategies identified in the 2013-2020 Housing Element.

AP-85 OTHER ACTIONS – 91.220(K)

INTRODUCTION:

HUD requires that cities receiving block grant funds take actions to affirmatively further fair housing choice. Fair housing choice is achieved by ensuring that persons are not denied housing opportunity because of their race, ethnic origin, religion, disability, or familial status (family with children). Cities report on the progress of affirmatively furthering fair house choice by completing an Analysis of Impediments (AI). The AI is a review of the nature and extent of impediments to fair housing choice in the San Diego County and the City of Chula Vista. The last two AIs have been produced in collaboration with the San Diego Regional Alliance for Fair Housing (SDRAFH), formerly known as the Fair Housing Resources Board (FHRB). The SDRAFH is a dedicated group of professionals who work together to ensure that all residents in San Diego County have equal access to housing. It is comprised of members of the fair housing community, local jurisdictions, enforcement agencies and housing providers. This group leverages the region's CDBG funds to produce the AI for the region. The SD RAFH completed an Analysis of Impediments to Fair Housing Choice (AI) for the period of 2010 through 2015. The City of Chula Vista is an active member of the San Diego Regional Alliance for Fair Housing and serves as the member of the Steering Committee.

The City of Chula Vista affirmatively furthers fair housing by contracting for the provision of fair housing services and conducting fair housing testing to detect any fair housing violations. The services include education and outreach to residents and housing providers, assistance with submitting fair housing complaints to HUD, legal services, and tenant/landlord mediation. The City has also entered into a contract for non-complaint based testing to determine if housing providers are engaging in discriminatory practices in violation of federal and state fair housing laws.

The City continues to work collaboratively with local jurisdictions who serve on the Fair Housing Resources Board and our fair housing provider to overcome the impediments identified in the 2010-2015 Regional San Diego Analysis to Impediments to Fair Housing Choice (AI). City staff also provides technical support to the SDRAFH by serving as a member.

Below are the impediments that were part of the 2015 update to the San Diego Regional Analysis of Impediments to Fair Housing Choice.

Various land use policies, zoning provisions, and development regulations may affect the range of housing choice available.

- **Recent Changes to Density Bonus Law:** The City of Chula Vista is required to amend its zoning ordinance(s) to reflect SB 1818 requirements of Density Bonus law that are effective January 1, 2015 (AB 2222) regarding replacement requirements and extended affordability covenant to 55 years.

  City response: The City is aware of the update and plans to submit an update its Zoning Ordinance by 2016.

- **Large Residential Care Facilities (for Seven or More Persons):** The zoning ordinance of Chula Vista does not contain provisions for larger residential care facilities.

City response: The City is aware of the zoning requirement and plans to update its Zoning Ordinance by 2016. The City of Chula Vista has recently approved the following Residential Care Facilities:

- **St. Paul's Plaza at Otay Ranch** (built in 2015)
- **Westmount at San Miguel Ranch** (built in 2014)
- **ActiveCare at Rolling Hills Rach** (built in 2013)

- **Emergency Shelters:** the City of Chula Vista does not have adequate provisions for emergency shelters in its zoning ordinances.

  City Response: The City is aware of the zoning requirement and plans to update its Zoning Ordinance by the end of 2015. As required by Housing Element law, the City is required to update its zoning ordinance.

- **Transitional and Supportive Housing:** Chula Vista does not have zoning ordinances that permit transitional and supportive housing consistent with the requirements of SB 2.

  City response: The City of Chula Vista anticipates completing this update by 2016.

- **Farmworker Housing/Employee Housing:** Most jurisdictions in San Diego have no provisions for farmworker or employee housing in their zoning ordinances.

  City response: The last parcel of farmland was sold in 2014. Farmworkers can apply for the Brisa del Mar affordable housing project that has units set aside for Farmworker's.

The City is proud to report that it has eliminated a few of the impediments to fair housing choice as stated in previous AIs due to the 2015 update. Some of the impediments are carried over to the 2010-2015 AI, but primarily are planning functions/administrative actions and are tied to Housing Element Law and/or State Legislation. The City has been working on addressing these impediments since they were identified in 2010. The City expects to eliminate these impediments by 2017.

The City will continue to affirmatively further fair housing using its CDBG Administration funds (subject to HUD's funding cap) through the following approaches:

- Continue to participate in the regional San Diego Regional Alliance for Fair Housing (SD RAFFH) and continue address the 2010 and 2015 update to the San Diego Regional Analysis of Impediments (AI) to Fair Housing Choice;
- Provide content updates for the San Diego Regional Alliance for Fair Housing website;
- Conduct non-complaint based testing to determine if housing providers are engaging in discriminatory practices in violation of federal and state fair housing laws;
- Provide assistance to tenants in completing and submitting HUD fair housing complaint forms
- Sponsor public awareness and education programs, including Fair Housing Month in April;
- Distribution of fair housing material in English and Spanish at City offices and community resource centers;
- Educate landlords and property managers through training workshops;

- Distribute fair housing pamphlets in Spanish and English to tenants and landlords, and make these materials available for general distribution at City facilities, the community resource centers located in low-income neighborhoods, and at The City's mobilehome parks that are covered by The City's Rent Review ordinance; and
- Promote fair housing choice on The City's website.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle in meeting the underserved needs is the continued lack of available funding for community development and housing activities, including public services and other programs. Given the federal budget and drastic state budget cuts, local jurisdictions like Chula Vista and the County of San Diego, are being forced to cut social service programs.

In Southern California, the continued high cost of living, housing costs for both rental and ownership, and the reduction of funds all combine to create a major obstacle in providing affordable housing that is truly affordable. The City is eager to work more closely with social service providers in order to combine efforts to ensure that the available federal-funds are being used in the most effective way possible. The Chula Vista Community Collaborate continues to hold its City quarterly social service provider meetings in Chula Vista to facilitate networking for solutions to the underserved needs.

Actions planned to foster and maintain affordable housing

The City has two programs to foster and maintain affordable housing; the Balanced Communities Policy and the affordable housing inspection program. The Balanced Communities Policy fosters the development of affordable housing in that it requires all developers of new for-sale housing units to either provide 10% of those units at affordable prices, or pay a housing in-lieu fee to the City. The Developers also have the option of building affordable rental housing.

The City's inspection program insures that the City's 2,000+ units of affordable rental housing are maintained in a clean and safe condition and that the incomes of those families living in the different sections of the City have been verified as meeting the limits required by the funding source that help build the units.

Actions planned to reduce lead-based paint hazards

The City will continue to inform residents applying for loans or grants through its First Time Homebuyer Program and Rehabilitation program about the hazards of lead-based paint. Code Enforcement and building inspectors will continue to identify lead-based paint hazards as part of their ongoing activities, if the scope of the complaint allows them into the unit, or if it is part of an on-going investigation.

CDBG and HOME programs require compliance with all of HUD's regulations concerning lead-based paint. All housing programs operated by the City are in compliance with HUD's most recent standards regarding lead-based paint.

- City's First-Time Homebuyer Program, lead abatement disclosure is the responsibility of the seller, and the City will not participate in any homebuyer assistance if the seller refuses to abate known lead hazards. Each homebuyer is required to obtain an independent third party inspection report.
- City's Homeowner Rehabilitation Loan Program meets the federal requirements for providing lead-based paint information with each rehabilitation loan and requiring paint testing of disturbed

surfaces for lead in all single family homes constructed before 1978. If a home was found to have lead-based paint, the cost of lead-based paint removal is an eligible activity under the homeowner rehabilitation program. City building inspectors are alerted to any housing units that apply for a permit for construction or remodeling, which may contain lead-based paint and other lead hazards.

- The City of Chula Vista will work closely, if needed, with the County of San Diego's Childhood Lead Poising Prevention Program (CLPPP), a division of the San Diego Health and Human Services Agency. The CLPPP provides outreach and education programs and case management services for San Diego County residents, including Chula Vista residents.

- City's Acquisition Rehabilitation Program and Homeowner Rehabilitation Loan Program guidelines describe the level of abatement that is needed if lead hazards are present.

LEAD BASED PAINT REQUIREMENTS AFFORDABLE HOUSING DEVELOPERS

Each Developer of affordable rental housing must ensure that all housing constructed, redeveloped, rehabilitated, or acquired with HOME and or CDBG funds must comply with applicable provisions of Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821–4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851–4856), and implementing regulations at 24 CFR part 35, subparts A, B, J, K, M and R upon completion of the development. The chart below summarizes the requirement based on the amount of HOME funds subsidizing each HOME-assisted unit.

Table 11. Rehabilitation: Required Activities to Address Lead-Based Paint

Description	< $5,000	$5,000- $25,000	> $25,000
Approach to Lead Hazard Evaluation and Reduction	Do no harm	Identify and control lead hazards	Identify and abate lead hazards
Notification	Yes	Yes	Yes
Lead Hazard Evaluation	•Paint testing of surfaces to be disturbed by rehabilitation	•Paint Testing of surfaces to be disturbed by rehabilitation •Risk Assessment	•Paint Testing of surfaces to be disturbed by rehabilitation •Risk Assessment
Lead Hazard Reduction	•Repair surfaces disturbed during rehabilitation •Safe work practices •Clearance of work site	•Interim controls •Safe work practices •Clearance of unit	•Abatement •Safe work practices •Clearance of unit
Ongoing Maintenance	For HOME rental Programs Funded	Properties only By Other	Or HOME-like Sources
EBL	No	No	No
Options	•Presume lead-based paint •Use safe work practices on all surfaces	•Presume lead-based paint and/or hazards •Use standard treatments	•Presume lead-based paint and/or hazards •Abate all applicable surfaces

Actions planned to reduce the number of poverty-level families

As previously stated, the City's antipoverty strategy of providing safe, affordable housing will assist in reducing the number of poverty level families in Chula Vista based on the following. By providing safe, affordable housing for those on a limited income, those families will be able to live in an environment were no more than 30% of their limited income is spent on housing. In addition, Low Income Housing Tax Credit (LIHTC) funding requires affordable housing developments provide programs (e.g. after school, computer labs, budgeting and language classes) to assist residents in excelling in both school and the work environment. These affordable housing developments thus assist families in moving up the economic ladder by providing the tools that add in their success. LIHTC continues to be the most important source for leveraging the City's HOME, and CDBG funds for affordable housing development projects.

The City is also researching using CDBG funds for economic development during this Consolidated Plan period and will continue to seek funding opportunities including HUD's Economic Development Partnerships.

Actions planned to develop institutional structure

Developing institutional and enhancing coordination between public and private agencies:

The City of Chula Vista is a member of two key organizations which rely heavily on public and private coordination in the region to address the needs of the low income community members. The **Chula Vista Community Collaborative** is collaboration among partners and stakeholders in Chula Vista which include; Residents and Parents; Schools and School District Staff; Social Service/Non-profit Agencies; Local Government; Faith-based Community; Health Professionals; and, Business Owners. Together, the Collaborative works to develop coordinated strategies and systems that protect the health, safety, and wellness of its residents as well as share information and resources that strengthen families and communities. Regular meetings are held with the goal of obtaining and sharing information about services, resources, employment and training opportunities, as well as any events accessible to the Chula Vista community. The meetings are a useful venue to network and efficiently coordinate activities with partnering agencies.

The City of Chula Vista is also a member of the **South Bay Homeless Advocacy Coalition** which was formed to address the growing concern for homelessness and the lack of resources available. The goal is to educate the community on these issues and advocate for change to better serve homeless and near homeless families and individuals in our community. The Coalition is comprised of representatives from local government agencies, the school districts, social service agencies, faith based organizations and citizens.

Although the City of Chula Vista administers the CDBG, ESG, and HOME programs, the City does engage in contracts with outside agencies for the delivery of services to the public, other than the required fair housing services and funding requests received from City Departments. Non-profits apply for public service funds, capital improvement, and creation of affordable housing. The City monitors the affordable housing programs for all properties in its portfolio including those owned by private parties, under a deed restriction between the City and the respective party. The City has developed a strong relationship with both affordable and for-profit housing developers in not only the creation of affordable units but the ongoing maintenance of the developments as well.

Actions planned to enhance coordination between public and private housing and social service agencies

Non-profit social service agencies continue to play an important role in serving the needs of low-and moderate-income residents in Chula Vista, There is a 15% cap on the amount of public service funds to be used from its CDBG Allocation.

The City surveyed social service providers who serve Chula Vista during the needs assessment process and will continue to attend the Chula Vista Community Collaborative meetings to foster networking among the providers.

AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.220(L)(1,2,4)

Introduction: The City of Chula Vista, as an entitlement jurisdiction, receives Community Development Block Grant, Home Investment Partnership Act, and Emergency Solutions Grant from the U.S Department of Housing and Urban Development. Described below are the Program Specific Requirements for each of these programs.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

REFERENCE 24 CFR PART 91.220(L)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for the use that is included in the projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$100,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	$0
3. The amount of surplus funds from urban renewal settlements	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	$0
5. The amount of income from float-funded activities	$0
Total Program Income	$100,000

OTHER CDBG REQUIREMENTS

1. The amount of urgent need activities	$0

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

(REFERENCE 24 CFR 91.220(L)(2)

The City is required to provide a 25 percent match for HOME funds used for rental assistance, housing rehabilitation, and acquisition and rehabilitation of housing. Due to the vast investment of Redevelopment Low and Moderate Income housing funds, the City has excess match from “Home Like” projects (that serve as match). Some examples include, land value (donated), on and off-site improvements, waiver of local and state taxes or fees, low-interest loans below market, and inclusionary housing obligations. The City exceeds the required yearly match, in which case the excess credit is applied to future projects. For fiscal year 2015/2016 the City has over $25 million in excess match carried over. Specific match dollar amounts are reported to HUD in the CAPER though its submittal of the HUD forms 40107-A HOME Match Log.

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   ***Response**:* None

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   ***Response*:** The City of Chula Vista will invest its HOME funds in accordance with the forms of assistance listed in §92.205(b)(1). The City will use its HOME funds to assist income eligible household to purchase single-family, condominiums, townhomes in the City of Chula Vista. The assistance will be in the form of loans and each borrower must meet the following conditions:

   - Must income qualify and meet the First Time Homebuyer Program requirements, as detailed in the First Time Homebuyer Manual
   - Assistance is provided in the form of a deferred payment loan that accrues 3% simple interest;
   - The loan documents include provisions to recapture the principal amount and interest upon non-occupancy/transfer of the unit for a specified affordability period; and
   - A HOME Regulatory Agreement will be recorded against the property during the affordability period.
   - In the event upon transfer where the market value is less than time acquisition costs to repay the City loan in full, the City shall apply HUD's net proceeds formula.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   Response: To ensure affordability, the City requires that each borrower sign a Deed of Trust, Promissory Note, and HOME Regulatory Agreement. These documents provide details to ensure that the borrower is in compliance with the terms and conditions included in those documents. Pursuant to 24 CFR 94.254(a)(ii), the City requires that the HOME funds be recaptured if the housing does not meet HUD's definition of homeownership. The borrower of HOME funds from the City must continue to occupy the Property as their principal place of residence for the duration of the period of affordability. If all or part of the Property or any interest in it is sold, rented, refinanced, conveyed or transferred (or if a beneficial interest in Borrower is sold, rented, refinanced, conveyed, transferred and Borrower is not a natural person), the loan is due and payable along with any accrued interest.

   In the event that no Net Appreciation exists at the time of the transfer or open and competitive sale, and no conflict of interest exists, the HOME funds may still be due and payable. In the event that a negative Net Appreciation situation exists, and the full amount of the HOME funds are not available to be recaptured, the amount of HOME funds required to be repaid to the City will be set forth in 24 CFR 92.254 (a)(ii)(A)(3). The formulas are as follows:

   HOME investment _____ x Net proceeds = HOME amount to be recaptured

HOME investment + homeowner investment

Homeowner investment x Net proceeds =Amount to homeowner

HOME investment + homeowner investment

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   Response: The following are conditions under which the City may refinance existing debt secured by multifamily housing that is being rehabilitated:

   - Complete a City of Chula Vista affordable housing application and meet City funding guidelines.
   - Agree to a minimum affordable period of 55 Years.
   - The property has not previous received HOME funds (exception may be made for trouble projects, with HUD approval).
   - The project must be located in the City of Chula Vista.
   - Subsidy amount must not exceed HUD limits.
   - Subject to approval by local governing bodies
   - May be subject to HUD approval.

EMERGENCY SOLUTIONS GRANT (ESG)

Reference 91.220(l)(4)

The City's ESG grant is small ($153,270 in FY 2015-16). The match obligation is $153,270. South Bay Community Services sub-grant is for $62,277 for Shelter and $78,998 for HMIS services and Homeless Prevention and Rapid Re-Housing activities. A portion of the ESG funds will be used to cover Administration of the grant. SBCS will meet their dollar for dollar match requirement by providing matching funds from their annual fundraising and foundation activities that specifically supports their programs in the amount of $153,270. The remaining match will come from in-kind services and leveraging of other funding. Therefore, the ESG funding match identified exceeds or meets the required minimum amount (100%).

Discussion Questions

Include written standards for providing ESG assistance

Response: The City's written standards are attached as Exhibit "C".

Response: The City of Chula Vista's written standards for providing ESG Assistance address the following main topics:

- Standards for providing ESG assistance
- Centralized assessment system, as approved by the San Diego Regional Continuum of Care

The City of Chula Vista grant administration manual and this Annual Action Plan covers the following:

- Identifies the process for making awards and how the City of Chula Vista intends to make its allocation available to nonprofit organizations
- The Action Plan describes the performance standards for evaluating ESG activities?
- The Action Plan describe consultation with each Continuum of Care that serves the jurisdiction in determining how to allocate ESG funds, develop performance standards, evaluate outcomes of activities assisted by ESG funds, and develop funding, policies, and procedures for the administration and operation of the HMIS.

***Response**:* The City of Chula Vista has put together four distinct standards, policies, and other programmatic materials that address the five items listed above. The last item is the Strategic Plan developed by the RCCC.

The City and RCCC documents include the following:

- The City of Chula Vista 2015-2016 Notice of Funding Availability
- The City of Chula Vista's ESG Written Standards
- The City of Chula Vista ESG Program Guidelines
- The City of Chula Vista Administrative Policies and Procedures Manual
- San Diego City and County CoC GovernanceCharter(2014)

Electronic or hard copies of these documents are available upon request by contacting the City Grant Coordinators.

If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Response: The San Diego City and County Continuum of Care (hereinafter referred to as the "CoC")includes all of the geography within the County of San Diego, including the City of Chula Vista. The City of Chula Vista is required to consult with the CoC on funding priorities using ESG funds. The U.S. Department of Housing and Urban Development (HUD) charges communities that receive funds under the Homeless Continuum of Care Program (hereinafter referred to as "CoC Program") of the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act) with specific responsibilities. Section 578.5ofthe HEARTH Interim Rule published in July2012 (Interim Rule), defines a Continuum of Care (CoC) as "the group organized to carry out the responsibilities required under this part and that is composed of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic and are available to participate." Relevant organizations in the San Diego CoC Region established the Regional Continuum of Care Council (RCCC) in 1998, which has served as the CoC coordinating body acknowledged by HUD. Planning and operations of the San Diego CoC have

historically been facilitated through the RCCC, an unincorporated association as defined under Section 18035 of the California Corporations Code. As a result, the general operations of the CoC have been guided through the By Laws, structure, and action of the RCCC. The CoC have adopted the following Governance Charter (Article XI) that describes the oversight of ESG Entitlements within its jurisdiction, as described below:

ESG ENTITLEMENTAREAS

Emergency Solutions Grants (ESG) are awarded to the San Diego ESG entitlement areas "ESG Area" by the U.S. Department of Housing and Urban Development (HUD) for the purpose of providing Essential Services and Shelter Operations to persons who are homeless or at risk of being homeless in the ESG entitlement Areas. The ESG Area makes these funds available to local service providers, as well as itself, via a Request for Proposals (RFP) process upon notification from HUD of the amount of ESG funds allocated to the ESG Area for the program year. The public notification of the RFP is placed in a local newspaper, on the ESG Area websites and electronically distributed by the Continuum of Care homeless service providers. The ESG Area may reserve up to 7.5 percent of the HUD award to administer the program.

The RCCC directly participates with jurisdictions that are directly funded by HUD ESG, with the California State Department of Housing and Community Development for the areas in the region that are eligible for State ESG funds, and with non-entitled areas that prepare Consolidated Plans. In each case, the RCCC consults with the jurisdiction to develop cooperative plans and strategies that leverage ESG and other resources to provide emergency shelter, prevention, and rapid re-housing services.

The RCCC assists the ESG entitlement areas (ESG Area) in coordinating the prioritization and use of funds. This coordination includes each ESG area covered by the State of California and the ESG Areas in the San Diego region. The RCCC, as the CoC entity, is responsible for assisting with the evaluation of ESG project performance.

In cooperation with RCCC, the ESG Area determines, based on the amount of funding received and the need of the client, the level of assistance and the duration of assistance that a household can receive.

The RCCC participates in setting local priorities, reviewing and rating proposals, certifying need, and annual review of ESG programs. The RCCC has prepared an ESG Guide that includes information about the responsibilities of the CoC and ESG area, HUD regulations, cross-jurisdiction strategies, and policy statements. Because the Guide is updated at least annually, the most recent Guide is incorporated in its entirety in the Governance Charter by reference here.

The general goal of ESG is to assist families and individuals out of homelessness by providing financial support for rental assistance, payment of utilities, transportation services and other essential services deemed eligible by HUD and necessary for the continued housing of a homeless or at risk of becoming homeless person, and/or families. ESG can be used to fund local homeless emergency shelter operations or physical rehabilitation of certain properties used for serving homeless persons.

To this end, the ESG entitlement areas and the RCCC have established the following cross-jurisdictional strategies for use of the ESG funds in ways that:

A. Further the accomplishment of actions identified in the Consolidated Plan of each jurisdiction.

B. Foster greater access to permanent housing, especially helping people access housing that is affordable at 30% area median income.

C. Leverage existing resources to achieve the match and case management requirements and to avoid duplication of services.

D. Coordinate across jurisdictions for development of standardized eligibility and assessment standards and by convening semiannual regional planning meetings.

E. Support federal and local goals for priority populations, including but not limited to veterans, persons with disabilities, families, and others.

F. Allow for variations in ESG entitlement programs that respond to the needs and resources of the individual jurisdictions

G. Comply with eligibility and verification requirements and locally established standards (HMIS, housing status, habitability standards, homeless definitions, etc.).

H. Allows each program to take responsibility for program administration including compliance with public notice requirements and timely reporting.

I. Encourages all subrecipients to participate in collaborative assessment, coordinated entry, data management, and reporting systems established by the RCCC in accordance with HEARTH regulations.

J. Supports timely and accurate data collection and reporting through contractual obligations with subrecipients, and through establishing common standards for vendor relationships with the HMIS Lead.

The RCCC plan for ESG assistance recognizes the multiple ESG Areas contained in the San Diego Region. The RCCC works to avoid a duplication of services to ensure subrecipients do not receive multiple grants for the same services in a single service area. Subrecipients serving multiple areas may receive ESG support from the corresponding ESG Area to serve eligible clients from that service area.

ESG subrecipients are responsible for assuring the provision of matching resources. The RCCC encourages subrecipients to leverage additional resources for effective operation of ESG programs. The RCCC consults with ESG Areas and sub recipients to coordinate plans for effective use of funds. HUD CoC Program-funded organizations are required to report the sources of match and leverage funds annually. These resources are verified through an annual review of agency Independent Audit as conducted in accordance with HUD regulations.

ESGPROJECT RECIPIENTS AND SUBRECIPIENTS

ESG project recipients may include non-profit organizations, public housing agencies; or governmental entities that receive HUD CoC Program-funding. Recipients have a grant agreement with and receive funding directly from HUD; subrecipients have agreements with and receive funding from recipients.

ESG recipient and subrecipient organizations certify to ten program assurances concerning:

A. Confidentiality;

B. Consistency with the applicable Consolidate Plan;

C. discharge policies and protocols;

D. education assurances for households with children;

E. essential services;

F. HMIS participation;

G. inclusion of homeless persons in decision-making and Section 3 activities as practicable;

H. restrictive covenants for facilities receiving ESG funds for renovation or major rehabilitation;

I. matching funds;

J. safe and sanitary facilities; and

K. supportive services.

ESG recipient to organizations must meet additional requirements established annually by contractual agreement with the ESG Area; for participation in RCCC review and reporting requirements for project evaluation.

Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Response: The City of Chula Vista releases a funding of Notice Availability inviting all non-profit organizations who serve eligible ESG clients to submit a proposal. The process below is included in The City's Federal Grants Administrative Manual:

COMPONENT 1: INTAKE (ON-LINE APPLICATION/PLAN DEVELOPMENT AND SUBMISSIONS)

- Development and Maintenance of Applicant/Grantee Mailing List
- Each non-profit organization is provided with a Notice of Funding Availability and a copy of the ESG application (depending on the type of funding request)
- Staff reviews the submission of completed applications
- The City acknowledges the receipt of applications

COMPONENT 2: EVALUATION

- City staff reviews applications for eligibility
- Staff reviews applications with consistency with the Consolidated Plan Goals and Objectives
- Staff conduct scoring
- Staff conduct ranking

COMPONENT 3: AWARD

- Apportion, allocate, and assign funds
- Complete environmental review
- Commitment of funds
- Negotiate Agreements
- Issue authorization to incur costs
- Develop funding agreement

COMPONENT 4: GRANT ADMINISTRATION AND DRAWDOWN

- Set up thresholds and performance measurements
- Receive and review quarterly performance reports
- Record matching funds
- Receive and approve reimbursement requests
- IDIS drawdowns and approvals
- IDIS record performance and beneficiary data

COMPONENT 5: PERFORMANCE MANAGEMENT/CLOSEOUT

- Performance baselines
- Risk assessments
- Monitoring activities
- Technical assistance

If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Response: Not applicable. The City has met the homeless participation requirement.

Describe performance standards for evaluating ESG.

Response: The ESG entitlement areas and the RCCC have established the following cross-jurisdictional strategies for use of the ESG funds in ways that that set performance standards for each subrecipient:

- Further the accomplishment of actions identified in the Consolidated Plan of each jurisdiction.
- Foster greater access to permanent housing, especially helping people access housing that is affordable at 30% area median income.
- Leverage existing resources to achieve the match and case management requirements and to avoid duplication of services.
- Coordinate across jurisdictions for development of standardized eligibility and assessment standards and by convening semiannual regional planning meetings.

- Support federal and local goals for priority populations, including but not limited to veterans, persons with disabilities, families and others.
- Allow for variations in ESG entitlement programs that respond to the needs and resources of the individual jurisdictions.
- Comply with eligibility and verification requirements and locally established standards (HMIS, housing status, habitability standards, homeless definitions, etc.).
- Allows each program to take responsibility for program administration including compliance with public notice requirements and timely reporting.
- Encourages all subrecipients to participate in collaborative assessment, coordinated entry, data management, and reporting systems established by the RCCC in accordance with HEARTH regulations.
- Supports timely and accurate data collection and reporting through contractual obligations with subrecipients, and through establishing common standards for vendor relationships with the HMIS Lead.

2015-2019 NEEDS ASSESSMENT PUBLIC COMMENTS

During the month of September, the City initiated the public comment period to determine the housing and community development needs of the community. The outreach process included two public meetings, two City Council Public Hearings and a survey (in Spanish and English). A total of 365 surveys were submitted, which included comments detailed in Exhibit "B".

ANNUAL ACTION PLAN EXHIBITS

Exhibit "A": Public Notices

Exhibit "B": On-line Survey

Exhibit "C": Survey Comments

Exhibit "D": ESG Written Standards

Exhibit "E": Citizen Participation Plan

Exhibit "F": Application for Federal Assistance (HUD Form SF-424) for CDBG, HOME and ESG

Exhibit "G": Certifications

Exhibit "H": Area Income Limits

Exhibit "I": Map – Low/Moderate Income Areas

Exhibit "J": Map – Minority Concentration