

# Benefits

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*WCE Employees*

## *Health and Welfare*

The City provides an annual allotment of \$14,990 (\$624.58 twice-monthly) for WCE employees to use toward the purchase of benefits available under the City's IRS Section 125 Cafeteria Benefits Plan (Flex Plan).

From this allotment employees must choose coverage for themselves under one of the health plans offered by the City. With the remaining money, employees may elect: health coverage for their dependents, dental coverage for themselves and their dependents, set aside funds in a flexible spending account (FSA) for reimbursement of eligible health or dependent care expenses, or place it in a taxable cash option.

### **HEALTH PLANS AND RETIREE HEALTH**

The City offers the Kaiser HMO, Aetna Sharp Accountable Care Organization (ACO), Aetna Full Network HMO, and the Aetna PPO plans to its active employees and their dependents. Medical insurance coverage is effective on date of hire. Eligible individuals retiring from the City may choose to continue participating in the City's health plans at their own cost. Flex Allotment of employees waiving coverage and those with Employee Only medical coverage is fixed at the Flex Allotment amount provided in plan year 2013 (\$12,762).

### **DENTAL INSURANCE**

The City currently offers the Cigna DHMO and Cigna DPPO Plans. Coverage is effective on date of hire.

### **VISION INSURANCE**

The City currently offers the MES Vision plan. Coverage is effective on date of hire.

### **FLEXIBLE SPENDING ACCOUNTS (FSAs)**

The City offers both health and dependent/child care FSAs. FSAs may be funded by your Flex Plan allotment and/or payroll deductions. The maximum annual Health FSA allocation is \$2,700 from all sources. Dependent/Child Care FSAs are limited to \$5,000 from all sources.

### **CASH PAYMENT OPTION**

Any Flex Plan Allotment remaining after electing medical, dental, vision and/or FSA coverage may be allotted to a taxable Cash Payment Option. Payment will be made twice-monthly in 24 installments: January to December. The maximum cash payment for Plan Year 2019 is \$4,000.

### **LIFE INSURANCE**

The City provides WCE employees with a \$50,000 Group Term Life and Accidental Death and Dismemberment policy. In addition to the basic life insurance provided by the City, employees may purchase Optional coverage in multiples of \$10,000, up to a maximum of \$550,000 or four times their annual salary, whichever is less. Dependent coverage is also available if employees purchase Optional coverage for themselves. Dependent spouse or domestic partner can elect up to the lesser of \$100,000 or 50% of your coverage, in \$10,000 increments. Coverage of \$10,000 is available for dependent children up to age 26.

### **SHORT/LONG-TERM DISABILITY (STD/LTD) INSURANCE**

The City provides employees with Short Term and Long-Term Disability insurance. If the employee is disabled according to the policy's definition of disability, the employee may be eligible to receive a benefit based upon 60% of the basic earnings up to a maximum of \$1,732 per week. Benefits would begin after an "Elimination Period" of 30 days for an accident or sickness and would be paid for as long as the employee continues to meet the policy's definition of disability. STD benefits are payable for up to nine weeks. After nine weeks, coverage transitions to LTD. LTD benefit is 60% of the employee's monthly earnings to a maximum of \$7,500 per month. The employee may be eligible for an additional 20% LTD Disability plus coverage up to a maximum of \$5,000 per month. LTD benefits duration is based on the employee's age when the disability occurs up to the Social Security normal retirement age.

## *Retirement*

### **BASIC RETIREMENT**

The City contracts with CalPERS for the provisions of its retirement benefits as set forth in the California Government Code and California Public Employees' Pension Reform Act of 2013.

Retirement Tier	Retirement Formula	Employee Deduction	Minimum Age for Retirement
Tier 1 Retirement	Local Miscellaneous 3% @ 60	10.64%	50
Tier 2 Retirement	Local Miscellaneous 2% @ 60	8.427%	50
Tier 3 Retirement	Local Miscellaneous 2% @ 62	6.75%	52

*Tier 1 – Employees who became CalPERS members with the City of Chula Vista prior to 04/22/2011*

*Tier 2 - Employees who became members of CalPERS or a reciprocal agency between 04/22/2011 through 12/31/2012*

*Tier 3 - New CalPERS members or reciprocal agency members on or after 01/01/2013*

Employees may retire when they reach minimum age for retirement with five years of CalPERS service credit. Following is a summary of the CalPERS contract provisions:

- One Year Final Compensation (Tier 1 only)
- Employer Paid Member Contributions Reported as Earnings (Tier 1)
- Three Year Final Compensation (Tier 2 & 3)
- 1959 Survivor Benefit - Level 4
- Post Retirement Survivor's Continuance
- Military Service Credit as Public Service
- Credit for Unused Sick Leave
- Retired Death Benefit \$5,000
- Social Security Coverage-None

#### **457 DEFERRED COMPENSATION**

The City offers 457 plans through Nationwide. These accounts are voluntary and are employee funded.

### ***Vacation, Holidays and Leaves***

#### **VACATION**

WCE employees will be credited vacation hours on a biweekly basis and shall accrue the following:

- 10 days (0 - 4 years of service)
- 15 days (5 - 9 years of service)
- 20 days (10 - 14 years of service)
- 25 days (15+ years of service)

The maximum accrual is three times the annual accrual. Employees who have completed at least five (5) years of service may sell back to the City up to 60 hours of accrued vacation in 20-hour increments per fiscal year.

#### **SICK LEAVE**

WCE employees accrue 96 hours per year at a rate of 3.69 hours per pay period. If during a fiscal year in which the employee was employed as of July 1, they used 32 hours or less of sick leave, they may convert to vacation hours 25% of the remaining fiscal year's accrual.

#### **HARD HOLIDAYS**

The City is closed and employees receive compensation for the following holidays:

- New Year's Day - January 1
- Cesar Chavez Day - March 31
- Independence Day - July 4
- Veterans Day - November 11
- Day after Thanksgiving
- Martin Luther King, Jr. Day - Third Monday in January
- Memorial Day - Last Monday in May
- Labor Day - First Monday in September
- Thanksgiving Day - Fourth Thursday in November
- Christmas - December 25

#### **FLOATING HOLIDAYS**

Employees are credited with 32 hours each fiscal year for the following three floating holidays:

- Lincoln's Birthday - February 12
- Admission Day - September 9
- Washington's Birthday - Third Monday in February
- Additional 8 hours in FY 2017-18

#### **VOLUNTARY WORK FURLOUGH**

Employees may elect to purchase 40 hours of work furlough leave once every fiscal year. There will be a deduction of 1.92% from the employee's gross wages every pay period to pay for the furlough. Furlough hours will be available for employees to use throughout the fiscal year and must be exhausted by June 30 of each year. Any remaining balance by the end of the fiscal year will be forfeited.

#### **LEAVE BALANCE PAYOFF AT TERMINATION**

All vacation and accrued floating holidays are paid in a lump sum payment upon termination. Sick leave balances will not be paid upon termination. If the employee retires from the City within four months of separation from employment, he/she may convert unused sick leave to additional CalPERS service credit at the rate of 0.004 year of service credit for each day of unused sick leave.

### ***Other Benefits***

#### **MILEAGE REIMBURSEMENT**

WCE employees shall be entitled to mileage reimbursement when required to use their private automobile for authorized City business.

#### **SPECIAL ASSIGNMENT**

WCE employees may receive up to 15% additional compensation when assigned by the City Manager to a special project.

#### **OUT OF CLASS ASSIGNMENT**

WCE employees may receive 5% - 20% Out of Class pay in the event that they are assigned duties of a higher-level classification for a period more than 10 consecutive days.

#### **PROFESSIONAL LICENSE**

The City shall pay professional registrations or licenses for certain job classifications, including membership fees in professional organizations as required.

**CERTIFICATION PAY**

Eligible employees may receive \$100 stipend once per year if designated by the City as Qualified SWPPP Practitioner (QSP) or Qualified SWPPP Developer (QSD).

**PROTECTIVE CLOTHING**

Surveyor I and II, Land Surveyor and other eligible employees determined by their Appointing Authority or the Risk Manager shall receive reimbursement up to \$150 for safety shoes.

**BILINGUAL PAY**

Upon recommendation of the Department Head, approval of the Director of Human Resources and successful completion of a bilingual performance evaluation, a WCE employee will receive \$100 per month in addition to his/her regular pay on the condition that bilingual skills are continuously utilized in the performance of his/her duties.

**PROFESSIONAL ENRICHMENT**

WCE employees may use up to a maximum of \$2,500 per fiscal year to pay for education, conferences and training.

*Information contained herein is for informational purposes only. If there is conflicting information, the employee's Memorandum of Understanding and/or Civil Service Rules will prevail.*