



APPENDIX B

Transportation Study Required Content Form

This document is to be prepared by Consultant and submitted with Transportation Study.

Name of Transportation Study:
Preparer:
Date Submitted:
Date Received:

Page # or Appendix: <i>(completed by preparer)</i>	Required Content	Satisfactory? <i>(completed by City)</i>	
		YES	NO
Required Content, all Transportation Studies			
	Project Information Form, including required attachments	<input type="checkbox"/>	<input type="checkbox"/>
	Cover Page Listing Preparers (Analyst, Project Manager) for CEQA Analysis and LMA	<input type="checkbox"/>	<input type="checkbox"/>
	Table of Contents, Lists of Appendices, Figures, and Tables	<input type="checkbox"/>	<input type="checkbox"/>
	List of Acronyms	<input type="checkbox"/>	<input type="checkbox"/>
	Executive Summary, including:		
	<ul style="list-style-type: none"> Project Screening Results Significance of CEQA Impacts Mitigation Measures Residual Impacts with Mitigation Incorporated Required Improvements from LMA Preparer Qualifications for CEQA and/or LMA 	<input type="checkbox"/>	<input type="checkbox"/>
	Introduction, including:		
	<ul style="list-style-type: none"> Purpose of the Transportation Study Regional vicinity map Map showing local transportation facilities, all modes Site plan 	<input type="checkbox"/>	<input type="checkbox"/>



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Page # or Appendix: <i>(completed by preparer)</i>	Required Content	Satisfactory? <i>(completed by City)</i>	
		YES	NO
Required Content, all Transportation Studies (cont.)			
General project description and background information:			
	<ul style="list-style-type: none"> Proposed project description (land use type, intensity, etc.) Projected opening year Total (and net) daily and peak hour traffic generation Existing and proposed zoning and land use designation Consistency with General Plan Land Use Map Parking requirements and proposed parking provided 	<input type="checkbox"/>	<input type="checkbox"/>
Required Content, CEQA Analysis (VMT) (If Project <u>Meets Screening Criteria</u>)			
<i>See TSG Chapter 3 and Appendix E</i>			
CEQA Analysis (VMT) should be included in Volume 1 of the Transportation Study.			
	Documentation of screening analysis and conclusions, citing relevant guidance in TSG Chapter 2	<input type="checkbox"/>	<input type="checkbox"/>
	Project's consistency with SB 743's legislative intent	<input type="checkbox"/>	<input type="checkbox"/>
	CEQA Conclusion (i.e., presumed less than significant)	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of VMT estimation, citing TSG Chapter 3	<input type="checkbox"/>	<input type="checkbox"/>
	Document significance of VMT impacts	<input type="checkbox"/>	<input type="checkbox"/>
	Identify feasible mitigation measures for significant impacts	<input type="checkbox"/>	<input type="checkbox"/>
	Determine residual impacts with mitigation incorporated	<input type="checkbox"/>	<input type="checkbox"/>
Required Content, Non-CEQA Analysis (LMA) (Assuming <u>No LMA is Required</u>)			
<i>See TSG Chapter 4</i>			
Non-CEQA Analysis should be included in Volume 2 of the Transportation Study.			
	Documentation that no LMA is required, citing relevant guidance in TSG Chapter 4	<input type="checkbox"/>	<input type="checkbox"/>



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<i>(completed by preparer)</i>		<i>(completed by City)</i>	
		YES	NO
<p>Required Content, Non-CEQA Analysis (LMA) (Assuming <u>No LMA is Required</u>) <i>See TSG Chapter 4</i> Non-CEQA Analysis should be included in Volume 2 of the Transportation Study.</p>			
Analysis methodology, including:			
	<ul style="list-style-type: none"> Statement that LMA is not a CEQA Analysis (note: do not use CEQA terms in LMA) 		
	<ul style="list-style-type: none"> Identification of analysis scenarios, citing TSG Chapter 4 		
	<ul style="list-style-type: none"> Analysis procedures, per TSG Chapter 4 		
	<ul style="list-style-type: none"> Examples of substantial traffic effects that would trigger improvements 		
	<ul style="list-style-type: none"> Study area definition, citing TSG Chapter 4 (Exhibit) 	<input type="checkbox"/>	<input type="checkbox"/>
Existing conditions, including:			
	<ul style="list-style-type: none"> Existing intersection lane geometry and traffic control (Exhibit) 		
	<ul style="list-style-type: none"> Existing pedestrian, bicycle, and transit facilities (Exhibit) 		
	<ul style="list-style-type: none"> Existing peak hour traffic, pedestrian, and bicycle counts (Exhibit, Appendix) 	<input type="checkbox"/>	<input type="checkbox"/>
Project traffic, including:			
	<ul style="list-style-type: none"> Traffic generation (Table) 		
	<ul style="list-style-type: none"> Documentation of method used for traffic distribution 		
	<ul style="list-style-type: none"> Traffic assignment (Exhibit) 	<input type="checkbox"/>	<input type="checkbox"/>
Future conditions, including:			
	<ul style="list-style-type: none"> Documentation of estimated baseline traffic volumes (e.g., Opening Year without Project, Horizon Year without Project) 		
	<ul style="list-style-type: none"> Baseline traffic volumes (Exhibits) 		
	<ul style="list-style-type: none"> Baseline plus Project traffic volumes (Exhibits) 	<input type="checkbox"/>	<input type="checkbox"/>



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	Capacity analysis, including: <ul style="list-style-type: none"> • Baseline Level of Service (LOS) (Table, Appendix) • Baseline plus Project LOS (Table, Appendix) • Substantial traffic effects per TSG Chapter 4 • Necessary improvements per TSG Chapter 4 • Residual Effects with Improvements Implemented 	<input type="checkbox"/>	<input type="checkbox"/>