

CITY OF CHULA VISTA BOARDS AND COMMISSIONS

Except as provided in the City of Chula Vista Charter Section 602(d), and Municipal Code Title 2, candidates must be residents of Chula Vista and registered to vote in City of Chula Vista elections.

For more information, please visit our website: <https://www.chulavistaca.gov/boards>

Appointment Processes *(Chula Vista Municipal Code 2.25.052)*

Please note: Members of each board or commission shall be appointed by at least three affirmative votes of the City Council.

(A) General Appointment Process. When a vacancy occurs, the City Clerk shall forward applications received for the vacant position to the Mayor, who shall review the forwarded applications, select applicants to be interviewed, interview selected applicants, and make nominations for appointment, subject to the City Council’s approval.

(B) Full Council Interview Appointment Process. When a vacancy occurs, members shall be appointed in accordance with Chapter 2.53 CVMC.

(C) District Based Appointment Process. Seats on applicable boards and commissions for which this process applies are tied to a particular Council district seat. When a vacancy occurs, the City Clerk shall forward applications to the Councilmember filling the corresponding district seat. The Councilmember shall review the applications, select applicants to be interviewed, interview selected applicants, and make nominations for appointment, subject to the City Council’s approval.

(D) Designated Member Appointment Process.

1. When a vacancy occurs, designated members shall be selected for nomination by the Nominating Authorities specified in the applicable Commission section in accordance with policies and procedures that each Nominating Authority establishes for itself. Up to three nominees may be presented for consideration. If any of the listed Nominating Authorities decline to exercise their nominating authority in a timely fashion, or if any ceases to function or exist, that party’s nominating authority shall pass to a substantially similar organization selected by the City Council.

2. Nominating Authorities shall submit the names and contact information for their nominee(s) (“Designated Nominees”) to the City Clerk on a form prescribed by the City Clerk. The City Clerk shall provide the Designated Nominees with instructions to complete and submit applications to the City Clerk within a specified time period. Completed applications timely received by the City Clerk shall be forwarded to the Mayor.

3. The Mayor shall interview all Designated Nominees who timely completed applications, and make nominations for appointment, subject to the City Council’s approval.

4. If a Nominating Authority presents the Mayor with two or three nominees for consideration, and those nominees properly apply, the Mayor shall make the nomination by choosing among the two or three nominees presented. If a Nominating Authority presents the Mayor with only one nominee, the Mayor may reject such nomination and request an alternative submittal. Once rejected, a nominee may not be resubmitted for the term at issue, but may be submitted for consideration for future terms.

(O) Other. Please see the board or commission’s individual Municipal Code Chapter.

Seat/Appointment Process	Qualifications
Board of Appeals & Advisors – 5 Members Total <i>(Chula Vista Municipal Code Chapter 2.26)</i>	
(5) Members	At-Large/(A)
	Shall be qualified by training and experience to pass on matters pertaining to building construction, including applicable building codes, regulations, and ordinances.

Board of Ethics – 7 Members Total (*Chula Vista Municipal Code Chapter 2.28*)

(7) Members	At-Large/(O) – Appointment from a panel consisting of one Charter Review Commission member and one member from the Board of Ethics; ratified by the full Council.	No person shall be appointed as a member of the Board of Ethics, or shall be entitled to retain their membership, if he or she, within the past 10 years prior to the date of appointment, has been convicted of any felony or a crime involving moral turpitude, has been found to have committed a criminal violation of the Fair Political Practices Act, or has a conflict of interest as defined in Chapter 2.28.050.
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Board of Library Trustees – 5 Members Total (*Chula Vista Municipal Code Chapter 2.45 and Charter Section 607 & 608*)

(5) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.
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Charter Review Commission – 7 Members Total (*Chula Vista Municipal Code Chapter 2.29*)

(7) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.
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Civil Service Commission – 5 Members Total (*Chula Vista Municipal Code Chapter 2.43 and Charter Section 609 & 610*)

(2) Members	Appointed by the City Council/(A) - Two members shall be nominated and appointed in accordance with the general appointment process specified in CVMC 2.25.052(A).	Must be a qualified elector in the City of Chula Vista.
(1) Member	Council appointment from nomination by Commission/(O) - The fifth member shall be appointed by the City Council from a list of three persons nominated by the four thus appointed. Following receipt of the list of three persons, seats shall be nominated and appointed in accordance with the general appointment process specified in CVMC 2.25.052(A).	
(2) Members	Council appointment from nomination by Classified Employees/(O) - Two members shall be appointed by the City Council from a list of four persons to be nominated by election of the employees in the Classified Service. Following receipt of the list of four persons, seats shall be nominated and appointed in accordance with the general appointment process specified in CVMC 2.25.052(A).	

Commission on Aging – 7 Members Total <i>(Chula Vista Municipal Code Chapter 2.37)</i>		
(7) Members	At-Large/(A)	The members shall be representative of the total racial, religious, ethnic and social spectrum of the senior citizens.

Cultural Arts Commission – 9 Members Total <i>(Chula Vista Municipal Code Chapter 2.33)</i>		
(3) Members	At-Large/(O) – Appointment from the Mayor after consideration of guidelines developed by the Cultural Arts Commission, as well as recommendations for interviews or appointments that may be made by the Cultural Arts Commission, City Councilmembers, and the Cultural Arts Manager or other staff assigned to the Cultural Arts Commission.	All nine members shall demonstrate competence, knowledge and experience in cultural arts; and a minimum of six members shall be appointed from among artists, educators, and those with professional qualifications and experience in disciplines of arts and culture, including the performing arts, fine arts, culinary arts, media arts or related arts disciplines.
(6) Members	Arts Professional/(O) – Appointment from the Mayor after consideration of guidelines developed by the Cultural Arts Commission, as well as recommendations for interviews or appointments that may be made by the Cultural Arts Commission, City Councilmembers, and the Cultural Arts Manager or other staff assigned to the Cultural Arts Commission.	

Growth Management Oversight Commission – 9 Members Total <i>(Chula Vista Municipal Code Chapter 2.40)</i>		
(1) Member	District 1 Representative/(B)	These members must reside in the City Council district they wish to represent and shall reside in their respective City Council district for the duration of their membership on the commission.
(1) Member	District 2 Representative/(B)	
(1) Member	District 3 Representative/(B)	
(1) Member	District 4 Representative/(B)	
(1) Member	Education Representative/(B)	Shall represent local educational interests.
(1) Member	Development Representative/(B)	Shall represent development interests.
(1) Member	Environmental Representative/(B)	Shall represent environmental interests.
(1) Member	Business Representative/(B)	Shall represent business interests.
(1) Member	Planning Commission Representative/(O) – Appointment from the Planning Commission	Shall be a member of the Planning Commission.

Healthy Chula Vista Advisory Commission – 9 Members Total (<i>Chula Vista Municipal Code Chapter 2.47</i>)		
(1) Member	District 1 Representative/(C)	These members must reside in the City Council district they wish to represent and shall maintain their residency in their respective City Council district for the duration of their terms.
(1) Member	District 2 Representative/(C)	
(1) Member	District 3 Representative/(C)	
(1) Member	District 4 Representative/(C)	
(5) Members	Expert Representative/(A)	Five members shall have expertise and experience in at least one of the focus areas of the Healthy Chula Vista Action Plan: land use, transportation, nutrition, health care, physical activity and/or environment.

Historic Preservation Commission – 7 Members Total (<i>Chula Vista Municipal Code Chapter 2.49</i>)			
(2) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.	All seven members shall demonstrate an interest, competence or knowledge in historic preservation.
(1) Member	Realtor Representative/(A)	Member should be a California licensed real estate agent.	
(4) Members	Qualified Professional/(A)	Appointed from among professionals in the disciplines of history, architecture, architectural history, planning, prehistoric archaeology, folklore, cultural anthropology, curation, conservation, landscape architecture or related disciplines.	

Housing Advisory Commission – 9 Members Total (<i>Chula Vista Municipal Code Chapter 2.35</i>)		
(2) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.
(3) Members	Expert Representatives/(A)	Members shall have expertise and experience in at least one of the following fields: lending, urban planning, real estate development, and real estate brokerage.
(1) Member	Tenant Representative (62 years of age or older)/(A)	Shall be appointed as representatives of tenants of the Housing Authority, and shall, at the time of their appointments and throughout their terms, reside in assisted housing or receive Section 8 rental housing assistance from the Housing Authority; one of these two members shall be 62 years of age or older.
(1) Member	Tenant Representative/(A)	
(2) Members	Ex-Officio (<i>non-voting</i>)/(A)	Ex officio members are not required to be registered voters and are subject to term limits as described in the Charter and CVMC 2.25.080 and 2.25.100. Ex officio members are not entitled to vote or to make motions. (<i>CVMC 2.25.030</i>)

Human Relations Commission – 11 Members Total (*Chula Vista Municipal Code Chapter 2.36*)

(11) Members	At-Large/(A)	Members shall be: (1) representative of the diversity of the City; (2) specifically chosen to reflect the interests and concern with protection of civil liberties of all people which make up the City’s residents; (3) committed to fostering better human relations in the City of Chula Vista; and (4) associated with the business and/or civic activities of the City.
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International Friendship Commission – 9 Members Total (*Chula Vista Municipal Code Chapter 2.38*)

(9) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.
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Measure A Citizens' Oversight Committee – 12 Members Total (*Chula Vista Municipal Code Chapter 2.63*)

(1) Member	District 1 Representative/(C)	These members must reside in the City Council district they wish to represent and must maintain their district residency throughout their tenure.
(1) Member	District 2 Representative/(C)	
(1) Member	District 3 Representative/(C)	
(1) Member	District 4 Representative/(C)	
(1) Member	Growth Management Oversight Commission Representative/(D)	Must be a member of the Growth Management Oversight Commission.
(1) Member	Chula Vista Police Chief Representative/(D)	Must be a qualified elector in the City of Chula Vista.
(1) Member	Chula Vista Fire Chief Representative/(D)	
(1) Member	Chula Vista Mid-Managers Professional Employees Representative/(D)	Must be an active member of the specified association.
(1) Member	Chula Vista Police Officers Association Representative/(D)	
(1) Member	Chula Vista International Association of Fire Fighters Representative/(D)	
(1) Member	Association of Chula Vista Employees Representative/(D)	Must be a member of the Chula Vista Chamber of Commerce.
(1) Member	Chula Vista Chamber of Commerce Representative/(D)	

Measure P Citizens' Oversight Committee – 16 Members Total (<i>Chula Vista Municipal Code Chapter 2.61</i>)		
(1) Member	District 1 Representative/(C)	These members must reside in the City Council district they wish to represent and must maintain their district residency throughout their tenure.
(1) Member	District 2 Representative/(C)	
(1) Member	District 3 Representative/(C)	
(1) Member	District 4 Representative/(C)	
(1) Member	Growth Management Oversight Commission Representative/(D)	Must be a member of the specified commission.
(1) Member	Parks & Recreation Commission Representative/(D)	
(1) Member	Sustainability Commission Representative/(D)	
(1) Member	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.
(1) Member	Chula Vista Police Chief Representative/(D)	
(1) Member	Chula Vista Fire Chief Representative/(D)	
(1) Member	San Diego & Imperial Counties Labor Council Representative/(D)	
(1) Member	Alliance of Californians for Community Empowerment Representative/(D)	
(1) Member	Chula Vista Public Works Director Representative/(D)	Must have expertise and experience in engineering or a related discipline (including construction).
(1) Member	Chula Vista Youth Sports Council Representative/(D)	Must be a Youth Sports Council Board Member.
(1) Member	Chula Vista Chamber of Commerce Representative/(D)	Must have expertise and experience in at least one of the following areas: accounting, finance, engineering, or a related discipline (including construction).
(1) Member	San Diego Taxpayers Association Representative/(D)	
Mobilehome Rent Review Commission – 7 Members Total (<i>Chula Vista Municipal Code Chapter 2.31</i>)		
(1) Member	At-Large, nominated by Council Seat #1/(C)	No member shall own or be a tenant in a mobilehome park.
(1) Member	At-Large, nominated by Council Seat #2/(C)	
(1) Member	At-Large, nominated by Council Seat #3/(C)	
(1) Member	At-Large, nominated by Council Seat #4/(C)	
(1) Member	At-Large, nominated by Mayor/(A)	
(1) Member	Ex-Officio (<i>non-voting</i>), Tenant Representative/(A)	One ex-officio member shall be a tenant in a mobilehome park within the City at the time of appointment and throughout the member's term.
(1) Member	Ex-Officio (<i>non-voting</i>), Park Owner Representative/(A)	One ex-officio member shall be an owner of a mobilehome park within the City at the time of appointment and throughout the member's term.

Parks and Recreation Commission – 7 Members Total <i>(Chula Vista Municipal Code Chapter 2.41 and Charter Section 611 & 612)</i>		
(3) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.
(1) Member	District 1 Representative/(C)	Members must be a resident of the corresponding Council district and must maintain their district residency throughout their tenure.
(1) Member	District 2 Representative/(C)	
(1) Member	District 3 Representative/(C)	
(1) Member	District 4 Representative/(C)	
Redistricting Commission – 7 Members Total <i>(Chula Vista Municipal Code Chapter 2.51 and Charter Section 300.5)</i>		
(7) Members	At-Large/(O) – (1) The City Charter Review Commission shall review and verify the information contained in the applications submitted by persons interested in serving on the Commission, including applicants' eligibility to serve on the Commission under Subdivision C of this Section. From the reviewed and verified applications, the City Charter Review Commission shall select ten (10) persons to constitute the pool of eligible applicants for purposes of this Subdivision. (2) Four (4) Commission Members shall be randomly selected from the pool of eligible applicants; (3) Three (3) Commission Members shall be selected by the randomly selected Commission Members from the pool of eligible applicants, subject to approval by the City Council.	Must be a qualified elector in the City of Chula Vista. Ineligible to apply for and serve on the Commission: (a) the Mayor, a Councilmember, any other elected City official, or a member of the City Charter Review Commission; (b) a relative by blood or marriage within the second degree, or any domestic partner within the meaning of California law (including Family Code section 297), of the Mayor, any Councilmember, or any other elected City official; (c) a person who, at any time within the four (4) years immediately preceding the date of their application for selection to the Commission, has served as the Mayor, a Councilmember, or an elected City official; (d) a current employee of the City or a current employee of any organization representing any employee bargaining unit for employees of the City; (e) a person who, at any time within the four (4) years immediately preceding the date of their application for selection to the Commission, has worked as a lobbyist. For purposes of this provision, the term "lobbyist" means a person who, for compensation, has direct communication with a City official, including the Mayor, a Councilmember, or any elected City official, for purposes of influencing a municipal decision; (f) a person who is currently an officer in any local political party organization, including, but not limited to, officers of a political party county central committee; and (g) a person who, at any time within the four (4) years immediately preceding the date of their application for selection to the Commission, has served as a paid campaign worker or paid campaign or political consultant for an elected City official.
Planning Commission Roster – 7 Members Total <i>(Chula Vista Municipal Code Chapter 2.42 and Charter Section 605 & 606)</i>		
(4) Members	At-Large/(B)	Must be a qualified elector in the City of Chula Vista.
(3) Members	Qualified Professional/(B)	A minimum of three members of the Planning Commission should be persons sensitive to design consideration and interested in townscape matters. Persons qualified for these seats should include architects, landscape architects, land planners, urban planners, civil engineers and other design professionals with suitable experience.
Safety Commission – 7 Members Total <i>(Chula Vista Municipal Code Chapter 2.44)</i>		
(7) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.
Sustainability Commission – 7 Members Total <i>(Chula Vista Municipal Code Chapter 2.32)</i>		
(7) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.

Veterans Advisory Commission – 7 Members Total (Chula Vista Municipal Code Chapter 2.39)			
(7) Members	At-Large/(A)	Must be a qualified elector in the City of Chula Vista.	
Youth Action Council – 15 Members Total (Council Policy 110-15)			
(15) Members	At-Large/(A)	Members shall be Chula Vista residents; shall be high school students in grades 10, 11, or 12. The members' high school location is not limited to Chula Vista, as long as members are a resident of Chula Vista. Members may represent public or private high schools, or a home-schooled organization.	
*Wildlife Advisory Group – 4 Members Total (Resolution 2016-231)			
(1) Member	Southwest Representative/(A)	Shall be a resident of the area south of L Street and west of La Media/Otay Lakes Road.	Must demonstrate involvement in one of more of the following areas: 1. Wildlife-related issues such as habitat restoration or wildlife management. 2. Ecology, biology, chemistry, water quality or watershed protection. 3. Ecosystem management and restoration. 4. Nature-based or environmental education and similar fields. 5. Wildlife rehabilitation and/or predator management.
(1) Member	Northwest Representative/(A)	Shall be a resident of the area north of L Street and west of La Media/Otay Lakes Road.	
(1) Member	Southeast Representative/(A)	Shall be a resident of the area east of La Media/Otay Lakes Road.	
(1) Member	Sustainability Commission Representative/(O) – nominated by the Sustainability Commission with the appointment ratified by the full Council	Must be a member of the Sustainability Commission.	
*Bayfront Cultural & Design Committee – 3 Members Total (Bayfront Settlement Agreement Section 13.1)			
(1) Member	Planning Commission Representative/(O) – nominated and appointed by the Planning Commission	Must be a member of the specified commission.	
(1) Member	Planning Commission Representative/(O) – nominated and appointed by the Planning Commission		
(1) Member	Sustainability Commission Representative/(O) – nominated and appointed by the Sustainability Commission		

* Regional Boards comprised of representatives from various cities and agencies within San Diego. The Chula Vista City Council or City boards or commissions make appointments of one or more members to these boards; however, the City does not operate these boards.

APPOINTMENT PROCESS DESCRIPTIONS

<i>Type</i>	<i>Appointment Process Description</i>	<i>Applicable Boards & Commissions/Seats</i> <i>*See specific membership qualifications above.</i>
A	<p>GENERAL APPOINTMENT PROCESS</p> <p>When a vacancy occurs, the City Clerk shall forward applications received for the vacant position to the Mayor, who shall review the forwarded applications, select applicants to be interviewed, interview selected applicants, and make nominations for appointment, subject to the City Council’s approval.</p>	<ul style="list-style-type: none"> • Board of Appeals & Advisors (5) • Board of Library Trustees (5) • Charter Review Commission (7) • Civil Service Commission (2) • Commission on Aging (7) • Healthy Chula Vista Advisory Commission (5) • Historic Preservation Commission (7) • Housing Advisory Commission (9) • Human Relations Commission (11) • International Friendship Commission (9) • Measure P Citizens’ Oversight Committee (1) • Mobilehome Rent Review Commission (3) • Parks and Recreation Commission (3) • Safety Commission (7) • Sustainability Commission (7) • Veterans Advisory Commission (7) • Youth Action Council (15) • Wildlife Advisory Group (3)
B	<p>FULL COUNCIL INTERVIEW APPOINTMENT PROCESS</p> <p>When a vacancy occurs, members shall be appointed in accordance with Chapter 2.53 CVMC:</p> <p>The Mayor and each Councilmember shall independently review forwarded applications. If five or more applications are received, at an open meeting, the Council makes nominations for interviews. Candidates receiving two or more nominations are invited to interview. If four or fewer applications are received, all applicants are invited to interview. The City Council shall then set a time collectively to interview the applicants. Following interviews, the Mayor and City Council shall select one individual for each available position.</p>	<ul style="list-style-type: none"> • Growth Management Oversight Commission (8) • Planning Commission (7)
C	<p>DISTRICT BASED APPOINTMENT PROCESS</p> <p>Seats on applicable boards and commissions for which this process applies are tied to a particular Council district seat. When a vacancy occurs, the City Clerk shall forward applications to the Councilmember filling the corresponding district seat. The Councilmember shall review the applications, select applicants to be interviewed, interview selected applicants, and make nominations for appointment, subject to the City Council’s approval.</p>	<ul style="list-style-type: none"> • Healthy Chula Vista Advisory Commission (4) • Measure A Citizens’ Oversight Committee (4) • Measure P Citizens’ Oversight Committee (4) • Mobilehome Rent Review Commission (4) • Parks and Recreation Commission (4)

APPOINTMENT PROCESS DESCRIPTIONS

<i>Type</i>	<i>Appointment Process Description</i>	<i>Applicable Boards & Commissions/Seats</i> <i>*See specific membership qualifications above.</i>
D	<p>DESIGNATED MEMBER APPOINTMENT PROCESS</p> <p>1. When a vacancy occurs, designated members shall be selected for nomination by the Nominating Authorities specified in the applicable Commission section in accordance with policies and procedures that each Nominating Authority establishes for itself. Up to three nominees may be presented for consideration. If any of the listed Nominating Authorities decline to exercise their nominating authority in a timely fashion, or if any ceases to function or exist, that party's nominating authority shall pass to a substantially similar organization selected by the City Council.</p> <p>2. Nominating Authorities shall submit the names and contact information for their nominee(s) ("Designated Nominees") to the City Clerk on a form prescribed by the City Clerk. The City Clerk shall provide the Designated Nominees with instructions to complete and submit applications to the City Clerk within a specified time period. Completed applications timely received by the City Clerk shall be forwarded to the Mayor.</p> <p>3. The Mayor shall interview all Designated Nominees who timely completed applications, and make nominations for appointment, subject to the City Council's approval.</p> <p>4. If a Nominating Authority presents the Mayor with two or three nominees for consideration, and those nominees properly apply, the Mayor shall make the nomination by choosing among the two or three nominees presented. If a Nominating Authority presents the Mayor with only one nominee, the Mayor may reject such nomination and request an alternative submittal. Once rejected, a nominee may not be resubmitted for the term at issue, but may be submitted for consideration for future terms.</p>	<ul style="list-style-type: none"> • Measure A Citizens' Oversight Committee (8) • Measure P Citizens' Oversight Committee (11)
O	<p>Other</p> <p>Please see the board or commission's individual Municipal Code Chapter.</p>	<ul style="list-style-type: none"> • Board of Ethics (7) • Civil Service Commission (3) • Cultural Arts Commission (9) • Growth Management Oversight Commission (1) • Redistricting Commission (7) • Wildlife Advisory Group (1) • Bayfront Cultural & Design Committee (3)