

To: City of Chula Vista
Public Works/Engineering Division
Land Development Section

RE: Overtime Processing Request

_____ (Applicant) requests completion and return of the plan check of the project entitled: _____ within _____ weeks of the date of submittal. If necessary to meet this schedule, the Land Development Section is authorized to use overtime hours. The Applicant agrees to pay the extra processing charges that may apply due to the Land Development staff's use of overtime hours for this project.

Applicant's authorized representative

Date: _____